

**MILLERSVILLE UNIVERSITY
COUNCIL OF TRUSTEES**

SCHEDULE OF ACTIVITIES
MARCH 2021

C.O.T. Committee Meetings		March 3, 2021
4:45 p.m.	Resources Committee Meeting <i>(by invitation only)</i>	Zoom
4:45 p.m.	Programs Committee Meeting <i>(by invitation only)</i>	Zoom
6:30 p.m.	Plenary Meeting <i>(by invitation only)</i>	Zoom

C.O.T. Public Meeting		March 17, 2021
5:00 p.m.	Regular Council Meeting <i>(meeting open to the public)</i>	Zoom
<p>If you would like to join the public meeting, please contact Jennifer Hart at Jennifer.Hart@millersville.edu to request the zoom link.</p>		

MILLERSVILLE UNIVERSITY OF PENNSYLVANIA

COUNCIL OF TRUSTEES MEETING

Wednesday, March 17, 2021

AGENDA-AT-A-GLANCE

- I. **FOR ACTION** – Minutes of the December 9, 2020, Regular Meeting
Mr. Michael G. Warfel, Chairman

- II. Report of the Council Chairman – Mr. Michael G. Warfel

- III. Report of the University President - Dr. Daniel A. Wubah

- IV. Comments
 - A. Alumni Association President – Mr. John J. Held
 - B. APSCUF-MU President - Dr. John M. McLarnon
 - C. Faculty Senate Chairperson – Prof. Jeri L. Robinson
 - D. Student Senate President – Mr. John Smith, IV
 - E. Millersville University Foundation President – Mr. Joseph Garner
 - F. Student Services, Inc. CEO – Mr. Geoffrey E. Beers
 - G. General Public

- V. Programs Committee Report
Mr. Brandon Danz, Chairperson
 - A. **FOR ACTION** – Emeritus Status
 - B. **INFORMATION** – Student Presentation

- VI. Resources Committee Report
 - Ms. Kathryn Ross, Chairperson
 - A. **FOR ACTION** - Service Purchase Contracts and Purchase Orders (October 1, 2020 – December 31, 2020)
 - B. **FOR ACTION** – Annual Payment of \$5,000 to Blue Rock Regional Fire District
 - C. **FOR ACTION** – Annual Payment of \$3,000 to Lancaster Community Safety Coalition
 - D. **FOR ACTION** – Annual Payment of \$3,000 to Lancaster Emergency Medical Services Association (LEMSA)
 - E. **FOR ACTION** – Five-Year Capital Spending Plan
 - F. **FOR ACTION** – Refinancing of the Villages at Millersville University
 - G. **FOR ACTION** – Naming of Areas Associated with the Imagine the Possible Campaign
 - H. **FOR ACTION** - Millersville University Foundation Endowments

- VII. New Business
 - Mr. Michael G. Warfel, Chairman
 - A. **INFORMATION** - Appointment of Nominating Committee

- VIII. Other Reports and Information
 - A. **INFORMATION** - Date for Next Committee Meetings - Information
 - B. **INFORMATION** - Date for Next Regular Meeting - Information

- IX. Adjournment

MILLERSVILLE UNIVERSITY COUNCIL OF TRUSTEES

Minutes

Wednesday, December 9, 2020

A regular meeting of the Council of Trustees of Millersville University was called to order virtually at 5:00 p.m. on Wednesday, December 9, 2020, via Zoom, by Chairman Michael G. Warfel. The following trustees were present:

Mr. Adam T. Bachman
Mr. Thomas J. Baker
Dr. Saul W. Fink
Dr. Richard L. Frerichs
Representative Jordan A. Harris
Mr. Rick Rodgers
Ms. Kathryn R. Ross
Dr. Amber M. Sessoms

Also present were:

Mr. Geoffrey E. Beers, *CEO, Student Services/Student Lodging, Inc.*
Mr. Guilbert L. Brown, *Vice President for Finance and Administration*
Dr. Felicia Brown-Haywood, *Chief Diversity Officer*
Dr. Victor S. DeSantis, *Exec. Dir., Community Engagement, Government and Economic Development*
Mr. Stephen J. diFilipo, *Chief Technology Officer*
Mr. Joseph Garner, *MU Foundation President*
Mr. Brian Hazlett, *Vice President for Student Affairs and Enrollment Management*
Mr. John J. Held, *MU Alumni Association President*
Dr. John M. McLarnon, *APSCUF-MU President*
Dr. Vilas A. Prabhu, *Provost and Vice President for Academic Affairs*
Mr. Victor E. Ramos, *Vice President for Advancement*
Mr. Chris J. Steuer, *Chief of Staff*
Dr. Daniel A. Wubah, *University President*

Mr. Brandon Danz, Mrs. Holly Trego and Dr. Daniel Greenstein, ex officio, were unable to attend.

Upon motion by Mr. Baker, the minutes of the regular meeting of September 24, 2020, were approved.

Chairman's Report

Mr. Warfel welcomed everyone in attendance and reviewed guidelines for conducting a virtual meeting. Chairman Warfel reminded trustees of several upcoming events including the February Board of Governors' meetings, the March Chancellor's visit and the May commencement ceremonies.

President's Report

President Wubah thanked everyone for their continued support and hard work as we continue to navigate the COVID-19 pandemic. He reflected on the fall 2020 semester and gave a brief synopsis of what the spring 2021 semester will look like, emphasizing our faculty's willingness to turn the current challenge into an opportunity for growth. He offered a brief report on the University's financial outlook and reported that the Imagine the Possible Campaign has exceeded in raising more than ninety percent of its original goal. He concluded with an update on our new strategic plan, Tradition and Transformation, and by acknowledging our fall 2020 graduates.

Comments from Advisors

Mr. John Held, Alumni Association President, highlighted recent events and gave an update on the EPPIIC Compassion Fund. Dr. John McLarnon, APSCUF-MU President, reported on contract negotiations. Mr. Joseph Garner, MU Foundation President, provided an update on Foundation assets, endowments and new board members. Mr. Geoffrey Beers, CEO of Student Services and Student Lodging, Inc., reported on the housing occupancy. There were no comments from the general public.

Programs Committee Report

A regular meeting of the Programs Committee was called to order virtually at 4:45 p.m. on Wednesday, December 2, 2020, via Zoom by Mr. Brandon W. Danz, Chairperson.

The following members were present:

- Mr. Adam T. Bachman
- Mr. Thomas J. Baker
- Mr. Geoffrey E. Beers, ex officio
- Dr. Felicia Brown-Haywood, ex officio
- Mr. Victor S. DeSantis, ex officio
- Dr. Richard L. Frerichs
- Mr. Brian Hazlett, ex officio
- Dr. John M. McLarnon, ex officio
- Dr. Vilas A. Prabhu, ex officio
- Prof. Jeri L. Robinson, ex officio
- Mr. John D. Smith, VI, ex officio

Also present was Mr. Chris Steuer, Chief of Staff. The committee discussed the published information and action items and recommended the action items be brought forward for full Council approval at the December 9, 2020, regular meeting. The Programs Committee adjourned at 6:10 p.m.

Upon motion by Mr. Baker, the Council of Trustees approved emeritus status for Dr. Daniel H. Yocom.

Resources Committee Report

A regular meeting of the Resources Committee was called to order virtually at 4:45 p.m. on Wednesday, December 2, 2020, via Zoom by Ms. Kathryn R. Ross, Chairperson.

The following members were present:

Mr. Guilbert L. Brown, ex officio
Mr. Stephen J. diFilipo, ex officio
Dr. Saul W. Fink
Mr. Joseph Garner, ex officio
Mr. John J. Held, ex officio
Mr. Victor E. Ramos, ex officio
Ms. Holly L. Trego
Mr. Michael G. Warfel, ex officio
Dr. Daniel A. Wubah, ex officio

Also present were Ms. Tammy Aument-Martin, Director of Accounting and Budget; Mrs. Jennifer Hart, Office of the President; Mr. Dwight Horsey, Associate Vice President for Student Financial Services; Mrs. Alice McMurry, Associate Vice President for Advancement; Mr. Eric Sheppard, Associate Vice President for Finance and Administration; and Mes. Christine Bowman and Lori Finnegan of CliftonLarsonAllen, LLC. The committee discussed the published information and action items and recommended the action items be brought forward for full Council approval at the December 9, 2020, regular meeting. The Resources Committee adjourned at 6:11 p.m.

Upon motion by Mr. Rodgers, the Council of Trustees approved the Service Purchase Contracts and Purchase Orders from July 29 through September 30, 2020.

Upon motion by Mr. Rodgers, the Council of Trustees approved the financial report for the current unrestricted fund – educational and general budget projection.

Upon motion by Mr. Bachman, the Council of Trustees approved the 2019-20 Audited Financial Statements and Designation of Fund Balance.

Upon motion by Dr. Sessoms, the Council of Trustees approved the following fee structure for the 2021-22 and 2022-23 academic years:

Move acceptance of the report on the room and board rates to remain the same, which results in an average of \$5,701 per semester for 2021-22 and 2022-23.

Move acceptance of the report on the Student Center Maintenance Operations Fee to remain at \$21.50 per credit maximum at \$258.00 per semester effective fall 2021 and fall 2022.

Move acceptance of the report on the Student Activity Fee to remain at \$12.75 per credit maximum at \$153.00 per semester effective fall 2021 and fall 2022.

Move acceptance of the report on the Shuttle Bus Fee to remain at \$1.50 per credit maximum at \$18.00 per semester effective fall 2021 and fall 2022.

Move approval of the report on the increase in the Health Fee to \$9.25 per credit maximum at \$111.00 per semester effective fall 2021.

Move approval of the report on the increase in the Health Fee to \$9.50 per credit maximum at \$114.00 per semester effective fall 2022.

Move acceptance of the report on the Student Center Expansion Fee to remain at \$13.00 per credit maximum at \$156.00 effective fall 2021 and fall 2022.

Move approval of the report on the increase in the Academic Support Fee for undergraduate students to \$34.25 per credit maximum at \$411.00 per semester effective fall 2021.

Move approval of the report on the increase in the Academic Support Fee for undergraduate students to \$34.50 per credit maximum at \$414.00 per semester effective fall 2022.

Move approval of the report on the increase in the Academic Support Fee for graduate students to \$555.75 per semester, for 9 credits, effective fall 2021.

Move approval of the report on the increase in the Academic Support Fee for graduate students to \$560.25 per semester, for 9 credits, effective fall 2022.

Move acceptance of the report on the following Miscellaneous Fees having no increases: Degree Fee, Transcript Fee, Room Deposit Fee, Return Check Fee, Advance Deposit (Tuition) and the Application Fee for Undergraduates and Graduates.

Move approval of the report on the room rental rates for Shenks and Reighard to remain at \$3,894 per semester effective fall 2021 and fall 2022.

Upon motion by Dr. Fink, the Council of Trustees approved the reprogramming of \$10,500,000 for the Jefferson Hall renovation to the Brooks Hall renovation.

Upon motion by Mr. Rodgers, the Council of Trustees approved the Lockey Family Nursing Scholarship endowment and the Morgan Fund for Athletic Scholarship quasi-endowment.

Upon motion by Dr. Frerichs, the Council of Trustees approved the university external financial support resolution in relation to the Millersville University Foundation, the Millersville University Alumni Association, Student Services, Inc., and Student Lodging, Inc.

Upon motion by Mr. Bachman, the Council of Trustees approved allowing the Vice Presidents for Advancement and Finance and Administration to sign and receive estate gifts on behalf of Millersville University.

Other Reports and Information

Chairman Warfel announced the next trustee committee meetings will be held on Wednesday, March 3, 2021, and the next regular meeting will be held on Wednesday, March 17, 2021, in accordance with Council approval on June 10, 2020.

Chairman Warfel declared the meeting adjourned at 5:56 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "J. Harris", written over a horizontal line.

The Honorable Jordan A. Harris
Secretary

V. Programs Committee Report

Mr. Brandon Danz, Chairperson

A. **FOR ACTION** – Emeritus Status

The University President, in concert with the Faculty Senate, recommends emeritus status for the following member of the faculty:

Carol E. Hepfer
Professor

Biology
Dates Served: 1982-2020

DR. CAROL E. HEPFER

Dr. Carol Ely Hepfer served as a faculty member of the Biology Department of Millersville University since 1982, a total of 38 years; and

Dr. Carol Ely Hepfer was an invaluable mentor and inspiring teacher, who was able to convey to her students her enthusiasm for both biology in general and genetics and molecular biology in particular; who was honored as Educator of the Year by Millersville University; who taught a wide range of courses including Foundations of Genetics and Molecular Biology, Molecular Biology, Molecular and Cellular Techniques, Human Genetics, Applications of Genetics, Foundations of Biology, Heredity and Human Affairs, and General Biology; and

Dr. Carol Ely Hepfer provided all of her students with a supportive yet challenging environment to stimulate growth, excitement, independence, confidence, and reward of scientific endeavors; and has mentored numerous students, including the supervision of eight master's theses, 25 undergraduate theses, over 75 research students, and 18 cooperative education experiences; and has guided her students in grant-writing to support their research; and

Dr. Carol Ely Hepfer annually served as the academic advisor for approximately 50 Biology majors, with a focus on students in the Molecular Biology & Biotechnology option, and also advised more than 50 undecided students during her career; and as a member of 35 thesis committees, provided valuable input into the composition of the resulting theses; and

Dr. Carol Ely Hepfer is an appreciated colleague, who was prepared to take on many challenging responsibilities for her department, including serving two terms as Department Chair, during which time she created a biology budget and implemented a tracking system for all department expenditures; who served as Graduate Coordinator, Evaluation Coordinator, Equipment Manager, Scheduling Coordinator, and Budget Coordinator; who chaired several faculty search committees, the Molecular Biology & Biotechnology Option Development Committee, and the Keever Research Grant Committee; and who served as co-editor of the *BioNews* for 20 years; and was an official and volunteer mentor for many new faculty who joined the department; and actively participated in committees for faculty promotion, tenure, and evaluation; and

V. Programs Committee Report

Mr. Brandon Danz, Chairperson

Dr. Carol Ely Hepfer worked actively on many committees and task forces to design curricula for new programs such as the Molecular Biology & Biotechnology Option, the current B.S. Biology curriculum, and the Pre-Genetic Counseling program; and contributed to the development of new courses including Foundations of Biology, Genetics and Molecular Biology, Molecular Biology, Molecular and Cellular Techniques, and Human Genetics; and actively helped with endeavors such as the Biology Toolbox that provided student support; and

Dr. Carol Ely Hepfer contributed to the College (School), University and Greater Community by being an active member of the Women in Science and Technology Planning Committee for over 30 years and serving on many other committees including the School Safety Committee, College and University Curriculum Committees, Commencement Speaker Committee; and sharing current updates in biology to retirement groups and high school classes, and judging science fairs; and

Dr. Carol Ely Hepfer has in cooperation with others during her time at Millersville University obtained a significant amount of extramural and intramural funding from various sources including a federal grant from the National Science Foundation, an instrumentation grant from LI-COR Biosciences, five regional grants from the PASSHE Faculty Professional Development Council, and numerous internal grants from Millersville University, totaling more than \$176,260; and

Dr. Carol Ely Hepfer continued her scholarly interest in the genetics of many biological systems, including regulation of squid muscle physiology by alternative splicing, human polymorphisms resulting in androgen insensitivity, the mechanisms controlling recombination in yeast, and proteins regulating eye development in chicks and sunfish; and has developed DNA fingerprinting methods and various three dimensional models for use in the classroom; and

Dr. Carol Ely Hepfer has published her primary research findings in 12 peer-reviewed publications, including manuscripts in Molecular and Cellular Genomics, the Journal of Cell Biology, the Journal of Cellular Physiology, and the Journal of the Pennsylvania Academy of Sciences; and has published her research on teaching in four peer-reviewed publications, including American Biology Teacher and Biochemical Education; and has co-authored a textbook chapter in Molecular Biology Laboratories; and

Dr. Carol Ely Hepfer presented her research as an invited speaker, an official conference discussant, and with her students at numerous national, regional, and local scientific society conferences; and

Dr. Carol Ely Hepfer has been an active member of a number of professional organizations including the American Association for the Advancement of Science, Association for Women in Science, American Society for Microbiology, Association of American Biology Teachers, Sigma Xi, Council for Undergraduate Research, Commonwealth of Pennsylvania University

V. Programs Committee Report

Mr. Brandon Danz, Chairperson

Biologists, Pennsylvania Academy of Sciences; and has served as President of the Lancaster Branch of the American Association for the Advancement of Science; and

Carol will be sorely missed by all of her colleagues at Millersville as she spends more time with her family, cultivating her gardens, managing backyard wildlife, studying the intricacies of gene regulation, and other well-earned leisure pursuits;

Therefore, the Department of Biology recommends that Dr. Carol Ely Hepfer be granted the honorary title of Professor of Biology Emeritus.

Proposed Motion:

Move approval of granting emeritus status to Dr. Carol Ely Hepfer.

V. Programs Committee Report

Mr. Brandon Danz, Chairperson

B. **INFORMATION** – Student Presentation

VI. Resources Committee Report

Ms. Kathryn Ross, Chairperson

- A. **FOR ACTION** – Service Purchase Contracts and Purchase Orders
(October 1, 2020 – December 31, 2020)

Proposed Motion:

Move approval of the Service Purchase Contracts and Purchase Orders
for October 1, 2020 – December 31, 2020.

Vendor Name	Minority Vendors		PO#	Bid/Contract	Trans Date	Description	Amount
	MU	PA DGS					
Unrestricted Educational and General Funds							
SINCLAIR BROADCAST GROUP INC			4000061764	Bidding not Applicable	12/8/2020	Media package: Commercials	\$ 10,000.00
SILVER SCREEN DESIGN INC	WBE		4500635771	Bidding not Applicable	12/21/2020	Skully Socks - Fall Orientation	\$ 10,000.15
REVOLUTION LIGHTBOARDS			4500634874	Quote #D1167	11/30/2020	Height Adjustable Studio Package	\$ 10,726.00
JSTOR			4500634719	Bidding not Applicable	11/24/2020	ArtSTOR access fees	\$ 10,925.00
EBSCO INDUSTRIES, INC.			4500634049	Bidding not Applicable	11/9/2020	Library and Grad DDA eBook purchases	\$ 11,000.00
TANGER PROPERITES LIMITED PARTNERSH			4000061559	Bidding not Applicable	11/2/2020	Advertising	\$ 11,040.00
PARCHMENT LLC			4500633165	Quote dated 10/16/2020	10/20/2020	Parchment Annual Subscription - Admissions Suite HE	\$ 11,235.00
ELLUCIAN SUPPORT INC.			4500634956	Bidding not Applicable	12/1/2020	Degree Works Maintenance 10/1/20-9/30/2021	\$ 13,981.00
EVISIONS			4500633350	Bidding not Applicable	10/23/2020	FormFusion Software	\$ 16,456.00
NRCCUA LLC			4000061599	Proposal dated 10/7/2020 Order# SO-00248484	11/9/2020	Recruitment Strategy	\$ 16,500.00
ALIVETEK INC.			4500635233	Bidding not Applicable	12/8/2020	Alive Tek hazing prevention and DEI course	\$ 16,624.00
THE STANDARD GROUP			4500635833	Proposal #12-266889.02.03 CoStars #009-068	12/23/2020	New Programs Postcards	\$ 16,770.00
EBSCO INDUSTRIES, INC.			4500634429	PASSHE/EBSCO contract SP4700003066	11/17/2020	Print and electronic research content subscription	\$ 18,407.97
CDW GOVERNMENT LLC			4500633167	Quote #LRVT533 COSTARS #003-32 COSTARS #006-064	10/20/2020	CRI Thermal Mirrors	\$ 18,567.06
ELLUCIAN SUPPORT INC.			4500634867	PASSHE 4600000174-A2	11/30/2020	Ellucian Advancement License Renewal 10/1/2019 - 9/30/2020	\$ 18,891.00
MAXIENT LLC			4000061352	Agreement Renewal	10/8/2020	Conduct Manager Software	\$ 18,900.00
UNDERScore_BRANDING LLC			4000061771	Contract dated 11/6/2020	12/8/2020	Slate Services	\$ 19,000.00

Vendor Name	Minority Vendors			Bid/Contract	Trans Date	Description	Amount
	MU	PA DGS	PO#				
Unrestricted Educational and General Funds (cont.)							
ARGETX.COM LLC			4000061858	Agreement dated 12/15/2020	12/23/2020	TargetX Insights FY 20/21 & FY 21/22	\$ 19,000.00
WITF, INC.			4000061506	2020-2021 Campaign Recommendations	10/27/2020	Advertising	\$ 20,000.00
MCKESSON MEDICAL-SURGICAL			4500632219	CoStar Vendor	10/1/2020	COVID Test Kits	\$ 20,664.00
SEM WORKS LLC			4000061567	SEM Proposal	11/3/2020	Consultant for MU's Enrollment Management Analysis	\$ 20,900.00
DISCIPLER MEDIA LLC			4000061409	Production Rate Sheet	10/13/2020	Videography Services	\$ 20,999.00
PATCHTOWN FILMS			4000061413	Rate sheet dated 10/1/2020	10/14/2020	Videography Services	\$ 20,999.00
HOBSONS INC			4500632765	Quote #Q391264	10/12/2020	Intersect Awareness	\$ 20,999.00
ELLUCIAN SUPPORT INC.			4500634289	PASSHE 4600000174-A2	11/13/2020	Analytics Subscription	\$ 23,200.00
BECKMAN COULTER INC			4500635359	Quote #06650053	12/10/2020	Avanti Instrumentation	\$ 23,515.47
TED PELLA INC.			4500634425	Quote #39499 Sole Source	11/17/2020	Cressington 108 Auto/SE Sputter Coater	\$ 24,496.56
INTEGRA BUSINESS CENTER	WBE		4500632303	Quote #025112 Version 1 COSTARS #006-040	10/2/2020	Data Center APC Renewal	\$ 31,910.56
WGAL			4000061476	Sole Source	10/22/2020	Provide an on going branding and positioning opportunity	\$ 35,000.00
STERIS CORPORATION			4000061571	Quote #83027255/12	11/4/2020	Equipment Maintenance Year 2	\$ 12,162.04
NATL ASSOC CAMPUS SAFETY ADMIN LLC			4000061337	Sole Source	10/6/2020	Dispatching Services	\$ 50,000.00
ORACLE CORPORATION			4500632801	PASSHE Contract #2099-SS-KDA-A2	10/12/2020	Maintenance renewal including Oracle db, Hyperion and other products	\$ 90,246.04
APPLE COMPUTER INC			45006334796	Quote# 2206630377	11/3/2020	MacBook Pros	\$ 99,983.00
Restricted Educational and General Funds							
INKY BRITTANY LLC	WBE		4000061853	Proposal dated 12/19/2020	12/22/2020	Visual Translation of 10 SRV Modules	\$ 12,000.00

Vendor Name	Minority Vendors		PO#	Bid/Contract	Trans Date	Description	Amount
	MU	PA DGS					
<u>Restricted Educational and General Funds (cont.)</u>							
CENTRAL SUSQUEHANNA IU			4500632478	Bidding not Applicable	10/6/2020	CSUI Principal Residency Program	\$ 12,000.00
GIANCARLO ROZZI			4500634868	Bidding not Applicable	11/30/2020	Berks County Migrant Ed Program Satellite office Rental	\$ 13,200.00
PATCHTOWN FILMS			4000061854	Bidding not Applicable	12/23/2020	Video for Video Modules on Social Role Valorization	\$ 13,910.00
ROBERT J LEEMAN INC			4500633004	Bidding not Applicable	10/16/2020	Baseball Golf Outing	\$ 15,264.50
MATTHEW BRUBAKER			4000061328	PIHEC Contract '20 - '21	10/5/2020	Web & Graphic Design Services	\$ 18,900.00
<u>Plant Funds</u>							
ANIXTER, INC.			4500634902	Quote #Q0054T78 COSTARS #003-077	11/30/2020	Networking Equipment	\$ 10,453.40
PALCI			4500633540	Bidding not Applicable	10/28/2020	Annual Reviews Subscription	\$ 10,891.00
KISTLER O'BRIEN FIRE PROTECTION			4500632336	Agreement dated 10/2/2020 DGS #4400015535	10/2/2020	Campus Fire Alarm Testing	\$ 12,435.00
UNIQUESOURCE PRODUCTS & SERVICES	PHB		4500635602	Quote #50328FL3 State Contract #4400020692	12/16/2020	Interface Carpet Tiles - Dilworth HR	\$ 14,172.55
D2L LTD			4500633795	Order #Q-27286 PASSHE Contract #4700003087	11/3/2020	Brightspace Course Connector for Microsoft Teams	\$ 15,526.00
ARRAYA SOLUTIONS			4500635317	Quote #Q006282 CoStar #003-245	12/9/2020	Exterior Wireless Switches	\$ 16,212.51
MORAN TECHNOLOGY CONSULTING INC			4000061722	Statement of Work dated 10/13/2020	12/1/2020	Single Sign on Strategic Plan & Roadmap	\$ 17,600.00
EUROFINS CYBER SECURITY NO AMER INC			4000061696	Statement of Work #20201027	11/25/2020	Information Security Consulting Services	\$ 19,200.00
WASHINGTON PROFESSIONAL SYSTEMS			4500633908	Quote #DC20495	11/5/2020	Professional 6k Camera Kit	\$ 19,250.89
KISTLER O'BRIEN FIRE PROTECTION			4000061315	Agreement dated 10/2/2020	10/2/2020	Campus Infrastructure Testing	\$ 20,000.00
DELL MARKETING LP			4500633456	equote: 3000071419286.1	10/26/2020	Computer Equipment COSTARS #003- 051	\$ 20,374.00
S&P GLOBAL MARKET INTELLIGENCE LLC			4500632758	Sole Source	10/12/2020	Equipment software	\$ 22,171.00

Vendor Name	Minority Vendors			Bid/Contract	Trans Date	Description	Amount
	MU	PA DGS	PO#				
Plant Funds (cont.)							
ELLUCIAN SUPPORT INC.			4500634213	PASSHE 4600000174-A2	11/12/2020	Ellucian Intelligent Learning Platform Subscription	\$ 26,000.00
HANNON HILL CORPORATION			4500634392	Order #SO-3791 Sole Source	11/17/2020	Cascade CMS Cloud Subscription, Production Environment	\$ 32,274.00
JSTOR			4500634726	Sole Source	11/24/2020	JSTOR access fees	\$ 37,150.00
MILLER FLOORING COMPANY, INC.			4500633143	Proposal dated 3/2/2020 CoStars #008-445	10/20/2020	Steinman Hall Floor Replacement	\$ 38,010.00
IBM CORP			4500632324	Quote #18771803 Sole Source	10/2/2020	SPSS Campus License	\$ 40,837.36
DELL MARKETING LP			4500635299	equote: 3000073683670.1 PA State contract 003-051	12/9/2020	Computer Equipment	\$ 40,871.02
VINTAGE KING AUDIO			4500635841	Quote #217237	12/23/2020	16 Channel Console with Automation for Recording Studio	\$ 49,994.67
GRIMCO INC			4000061730	Quote #613815-1 Sole Source	12/2/2020	AEST Packaging Engineering Technology Lab	\$ 68,864.00
EBSCO INDUSTRIES, INC.			4500633460	PASSHE/EBSCO purchase 4700003066	10/26/2020	Library and stf research content subscription	\$ 78,066.62
Current Unrestricted Auxiliary Fund							
BERKSHIRE SYSTEMS GROUP INC	WBE		4500635362	Proposal dated 12/9/2020 State Contract # 4400015432	12/10/2020	Sprinkler Inspection & Repairs	\$ 18,192.00

MU VENDOR LEGEND

Minority Ind.	Description
BBE	Black Business Enterprise
DAG	Disadvantaged Group
MBE	Minority Business Enterprise
MJR	Majority Vendor
PHB	PA Industry Blind & Handicap
WBE	Women Business Enterprise

PA DGS LEGEND

Minority Ind.	Description
SB	Small Businesses
SDB	Small Diverse Businesses (subset of SB)
DBE	Disadvantaged Business Enterprise (subset of SDB)
MBE	Minority Business Enterprise (subset of SDB)
WBE	Women's Enterprise (subset of SDB)
8A	Small Disadvantaged Business (subset of SDB)

VI. Resources Committee Report

Ms. Kathryn Ross, Chairperson

- B. **FOR ACTION** – Annual Payment of \$5,000 to the Blue Rock Regional Fire District

Proposed Motion:

Move approval of the payment of \$5,000 to the Blue Rock Regional Fire District in support of protection services provided to Millersville University.

VI. Resources Committee Report

Ms. Kathryn Ross, Chairperson

C. **FOR ACTION** – Annual Payment of \$3,000 to Lancaster Community Safety Coalition

The Lancaster Community Safety Coalition, a nonprofit organization, has provided their assistance in creating and promoting safe conditions on the streets around The Ware Center, 42 North Prince Street, Lancaster.

Proposed Motion:

Move approval of the payment of \$3,000 to the Lancaster Community Safety Coalition in support of protection services provided to Millersville University at The Ware Center.

VI. Resources Committee Report

Ms. Kathryn Ross, Chairperson

- D. **FOR ACTION** – Annual Payment of \$3,000 to Lancaster Emergency Medical Services Association (LEMSA)

Proposed Motion:

Move approval of the payment of \$3,000 to Lancaster Emergency Medical Services Association (LEMSA) in support of services provided to Millersville University.

VI. Resources Committee Report

Ms. Kathryn Ross, Chairperson

E. **FOR ACTION** – Five-Year Capital Spending Plan

Annually, the Universities within the Pennsylvania State System of Higher Education forward their five-year capital spending priorities to the Chancellor's Office for review and incorporation into the System's five-year capital spending plan, which is placed on the Board of Governors' agenda for approval.

Millersville University's capital spending plan is being recommended to the Council of Trustees for approval and subsequent distribution to the Pennsylvania State System of Higher Education. This plan, shown on page 22, represents the priority capital needs of the University for the next five years.

Proposed Motion:

Move approval of the Five-Year Capital Spending Plan of Millersville University as shown on page 22.

VI. Resources Committee Report

Ms. Kathryn Ross, Chairperson

Priority No	PROJECT TITLE/COMMENTS	Year	Source of Funds	Agency Request	Comments
(1)	(2)	(3)	(4)	(5)	(5)
1	New Science Center (Life Cycle)	2021-2022	B	\$ 60,000,000	Build new and demolish existing.
2	Renovation of Pucillo Hall (Life Cycle)	2022-2023	B	\$ 15,800,000	Mechanical system and addition.
3	Renovate Caputo Hall (Life Cycle)	2023-2024	B	\$ 36,200,000	Mechanical systems and interior floorplan reconfigurations. Demolition of Roddy Hall.
4	Biemesderfer Stadium Renovation (Life Cycle)	2024-2025	B	\$ 6,700,000	Press box, score board, locker rooms, mechanicals.
5	Boyer Building Renovation	2025-2026	B	\$ 6,700,000	Mechanical system, egress pathways and floorplan modifications.
6	Vehicle and Pedestrian Improvements for Academic Core	2025-2026	B	\$ 4,900,000	Surface lot, access road, pedestrian elevator.
7	Campus Wide ADA Improvements	2025-2026	B	\$ 6,500,000	Connectors, elevators, exterior and interior improvements.
	Five-Year Capital Program Total			\$136,800,000	

VI. Resources Committee Report

Ms. Kathryn Ross, Chairperson

F. **FOR ACTION** – Refinancing of the Villages at Millersville University

Whereas, the Villages at Millersville University, owned by Student Services, Inc. (SSI), have experienced reduced occupancy due to COVID-19;

Whereas, reduced revenue for the Villages will necessitate use of debt service reserves to satisfy July 1, 2021 bond principal and interest payments, resulting in reputational harm to SSI, Inc., Millersville University and the Pennsylvania State System of Higher Education (PASSHE) in addition to future cost increases for students;

Whereas, it is likely the Villages will again realize strong financial performance when the current pandemic is resolved and operations return to normal;

Whereas, acquisition of the Villages by Millersville University and PASSHE will yield maximum financing savings and operating cost savings compared to other advance refunding approaches; and

Whereas, under the existing ground lease agreement between Millersville University and SSI, the University has the option to acquire the Villages at Millersville University from SSI; therefore, be it

Resolved, that, in support of Millersville University, a motion be made to recommend that the Board of Governors and Office of the Chancellor of the Pennsylvania State System of Higher Education authorize the issuance of bonds to acquire the Villages at Millersville University from Student Services, Inc., to be achieved prior to July 1, 2021.

Proposed Motion:

Move approval of the refinancing of the Villages at Millersville University as outlined in the above resolution.

VI. Resources Committee Report

Ms. Kathryn Ross, Chairperson

G. **FOR ACTION** – Naming of Areas Associated with the Imagine the Possible Campaign

The *Imagine the Possible* Campaign, which began on July 1, 2017, and is slated to continue through June 30, 2023, is now adding a fourth campaign priority area of Campus Revitalization which will include fundraising for a variety of space renovations around campus. To aid in the fundraising, the following spaces are being recommended to be associated with potential donor naming recognitions as part of the campaign. Not only the overall spaces listed below, but various spaces contained therein, may be associated with donor naming recognitions, each of which will be brought before the Council of Trustees for formal approval following normal procedure.

- Brooks Hall
- The pond adjacent to Roddy & Caputo Halls (to be converted into an outdoor laboratory)
- Chemistry Lab Complex in Caputo Hall (including classroom labs, research labs, NMR Lab, SEM Lab, and Instrument Room)
- Athletic Complex within Biemesderfer Stadium (space currently contained under the home stands)
- Construction Technology Lab to be located adjacent to the Palmer Building

Proposed Motion:

Move approval of spaces for potential naming recognitions as part of the *Imagine the Possible* Campaign.

VI. Resources Committee Report

Ms. Kathryn Ross, Chairperson

H. **FOR ACTION** – Millersville University Foundation Endowments

The Choi Family, Class of 1996, Biology Endowment for Anatomic Studies*

Stanley M. Nelson Scholarship*

Michael Vaughn Chambers Integrated Studies Housing Scholarship*

Ambassadors for Hope Scholarship Endowment

Kappa Alpha Psi Fraternity, Inc. (Lamda Tau Chapter) Memorial Scholarship Endowment

Note: For informational purposes, all endowments indicated with an asterisk () above, have also reached threshold since the last COT meeting.*

Proposed Motion:

Move approval of the name recognition of the above mentioned scholarships, endowments or programs.

VII. New Business

Mr. Michael G. Warfel, Chairman

A. **INFORMATION** - Appointment of Nominating Committee

VIII. Other Reports and Information

A. **INFORMATION** - Date for Next Committee Meetings

The date for the next Committee Meetings of the Council of Trustees is **Wednesday, June 9, 2021**, in accordance with Council approval on June 10, 2020.

B. **INFORMATION** - Date for Next Regular Meeting

The date for the next Regular Meeting of the Council of Trustees is **Wednesday, June 16, 2021**, in accordance with Council approval on June 10, 2020.

IX. Adjournment