

**MILLERSVILLE UNIVERSITY
COUNCIL OF TRUSTEES**

**SCHEDULE OF ACTIVITIES
SEPTEMBER 2023**

C.O.T. Committee Meetings		Wednesday, September 13, 2023
4:45 p.m.	Resources Committee Meeting <i>(by invitation only)</i>	Gordinier Hall, Old Main Room
4:45 p.m.	Programs Committee Meeting <i>(by invitation only)</i>	Gordinier Hall, University Room
6:15 p.m.	Plenary Session/Dinner <i>(by invitation only)</i>	Gordinier Hall, Lehr Room

C.O.T. Public Meeting		Wednesday, September 20, 2023
5:00 p.m.	Regular Council Meeting <i>(meeting open to the public)</i>	Gordinier Hall, Lehr Room & via Zoom (If you wish to join via Zoom, please email Jennifer.Hart@millersville.edu for the link.)
~6:15 p.m.	Council Dinner <i>(by invitation only)</i>	Gordinier Hall, The Upper Deck (Student Dining Hall)

MILLERSVILLE UNIVERSITY OF PENNSYLVANIA

**COUNCIL OF TRUSTEES MEETING
Wednesday, September 20, 2023**

AGENDA-AT-A-GLANCE

- I. **FOR ACTION** - Minutes of the regular meeting of June 21, 2023
Mr. Michael G. Warfel, Chairman

- II. Report of the Council Chairperson – Mr. Michael G. Warfel

- III. Report of the University President - Dr. Daniel A. Wubah

- IV. Comments
 - A. Alumni Association President – Mr. Matthew Olphin
 - B. APSCUF - MU President – Dr. Robyn Davis
 - C. University Curriculum & Academic Policies Committee Chair – Prof. Jeri Robinson
 - D. Student Government Association President – Ms. Rachel Lamb
 - E. Millersville University Foundation President – Mr. Joseph Garner
 - F. Student Services, Inc. CEO/General Manager – Mr. Geoffrey Beers
 - G. General Public

- V. Programs Committee Report / Mr. Brandon Danz, Chair
 - A. **FOR ACTION** – New Program - B.S. in Behavioral and Human Services Program

- VI. Resources Committee Report / Ms. Holly Trego, Chair
 - A. **FOR ACTION** – Millersville University Budget
 - B. **FOR ACTION** – Changes to the Millersville University Foundation Fiduciary Agreement

- VII. Governance and Nominations Committee / Dr. Saul Fink, Chair
 - A. **INFORMATION** – 2023-24 Trustee Committee Appointments
 - B. **INFORMATION** – Bylaws Review

- VIII. New Business / Mr. Michael G. Warfel, Chairman
 - A. **FOR ACTION** – Programs Committee Chairperson
 - B. **FOR ACTION** – Resources Committee Chairperson
 - C. **FOR ACTION** – Governance and Nominations Committee Chairperson

- IX. Other Reports and Information
 - A. Date for Next Committee Meetings – Information
 - B. Date for Next Regular Meeting – Information

- X. Adjournment

MILLERSVILLE UNIVERSITY COUNCIL OF TRUSTEES

Millersville, Pennsylvania
Wednesday, June 21, 2023

A regular meeting of the Council of Trustees of Millersville University was called to order in Gordinier Dining Hall, Bolger Conference Center, Lehr room, and via Zoom at 5:00 p.m. on Wednesday, June 21, 2023, by Chairman Michael G. Warfel. The following trustees were present:

Mr. Thomas J. Baker (*via Zoom*)
Mr. Brandon W. Danz
Dr. Saul W. Fink (*via Zoom*)
Rep. Jordan A. Harris (*via Zoom*)
Mr. Rick Rodgers (*via Zoom*)
Ms. Allison K. Ross (*via Zoom*)
Ms. Kathryn R. Ross (*via Zoom*)
Dr. Amber M. Sessoms
Ms. Holly L. Trego

Dr. Richard L. Frerichs and Chancellor Daniel Greenstein, *ex officio*, were unable to attend. Also present were:

Dr. Nafez Alyan, *incoming Vice President for Finance and Administration*
Dr. Kelly M. Banna, *APSCUF-MU Representative (on behalf of Dr. Robyn Davis)*
Dr. Victor S. DeSantis, *Vice President for External Relations and Chief of Staff*
Dr. Gail Gasparich, *Senior Vice President for Academic Affairs and Provost*
Mr. Joseph W. Garner, *MU Foundation President*
Mr. Joshua Hartranft, *Interim Chief Technology Officer*
Ms. Joyce King, *MU Alumni Association President*
Ms. Debbie Newsom, *Interim Vice President for Finance and Administration*
Mr. Victor E. Ramos, *Vice President for Advancement*
Prof. Jeri Robinson, *Faculty Senate Chair*
Mr. Carlos Wiley, *Chief Diversity and Inclusion Officer*
Dr. Mary Beth Williams, *Vice President for Student Affairs*
Dr. Daniel A. Wubah, *University President*

Upon motion by Ms. Trego, the Council of Trustees approved the minutes of the regular meeting held on March 22, 2023.

Chairperson's Report

Mr. Warfel welcomed everyone in attendance including incoming Vice President for Finance and Administration, Dr. Nafez Alyan. He thanked interim Vice President for Finance and Administration, Ms. Debbie Newsom, and outgoing MU Alumni Association President, Ms. Joyce King, for their service to the University. Chairman Warfel reminded everyone of several upcoming events and thanked the trustees that participated in the spring commencement exercises.

President's Report

President Wubah began his report with an update on summer orientation, fundraising and alumni including the recognition of 40 outstanding alumni, "Marvelous Marauders", which includes two members of the Council of Trustees, Mr. Thomas Baker and Dr. Richard Frerichs. He also noted several events and recognitions from the spring semester, including spring commencement, and offered an update on athletics. Dr. Wubah welcomed Dr. Nafez Alyan, and thanked Ms. Debbie Newsom for her extended service to the University. He also paid tribute to the three faculty members the campus community recently lost. The President concluded his report by thanking the members of the Council of Trustees and President's Cabinet for their continued dedicated service to the University.

Comments

Ms. Joyce King, MU Alumni Association President, provided an update on their budget, member elections, and events. On behalf of Dr. Robyn Davis, APSCUF-MU President, Dr. Kelly Banna spoke of the recent loss of three faculty members and reported on officer elections. Professor Jeri Robinson, Faculty Senate Chairperson, reported on leadership team elections and new course and curriculum proposals. On behalf of Ms. Rachel Lamb, Student Government Association President, Dr. Mary Beth Williams reported on SGA bylaw updates and a student organization audit. Mr. Joseph Garner, MU Foundation President, reported on total assets and offered a portfolio update. There were no comments from the general public.

Programs Committee Report

A regular meeting of the Programs Committee was called to order at 4:45 p.m. on Wednesday, June 14, 2023, by Dr. Richard L. Frerichs, Acting Chairperson (on behalf of Chairman Brandon Danz). The following members were present:

- Mr. Thomas J. Baker (*via Zoom*)
- Mr. Geoffrey E. Beers, *ex officio*
- Mr. Brandon W. Danz (*via Zoom*)
- Dr. Robyn L. Davis, *ex officio*
- Dr. Gail Gasparich, *ex officio*
- Ms. Rachel Lamb, *ex officio*
- Prof. Jeri L. Robinson, *ex officio*
- Ms. Allison K. Ross (*via Zoom*)
- Dr. Amber M. Sessoms (*via Zoom*)
- Dr. Daniel A. Wubah, *ex officio*

Also present was Ms. Jennifer Hart, Office of the President. The committee discussed items which appeared in the published agenda for the Wednesday, June 21, 2023, Council of Trustees public meeting and recommended these items be brought forward to the public meeting for full Council approval. The Programs Committee meeting adjourned at 5:45 p.m.

Upon motion by Dr. Sessoms, the Council of Trustees approved faculty emeritus status for Drs. Gary Leinberger, Christine Gaudry, Joseph McCade and Helena Tuleya-Payne.

Resources Committee Report

A regular meeting of the Resources Committee was called to order at 4:45 p.m. on Wednesday, June 14, 2023, by Ms. Holly Trego, Chairperson. The following members were present:

Dr. Saul W. Fink (*via Zoom*)
Mr. Joseph Garner, ex officio (*via Zoom*)
Mr. Joshua Hartranft, ex officio
Ms. Joyce King, ex officio
Ms. Debbie Newsom, ex officio (*via Zoom*)
Mr. Victor E. Ramos, ex officio
Ms. Kathryn Ross (*via Zoom*)
Mr. Michael G. Warfel, ex officio

Also present was Dr. Nafez Alyan, incoming Vice President for Finance and Administration (*via Zoom*) and Dr. Victor S. DeSantis, Vice President for External Affairs and Chief of Staff. The committee discussed items which appeared in the published agenda for the Wednesday, June 21, 2023, Council of Trustees public meeting and recommended these items be brought forward to the public meeting for full Council approval. The Resources Committee meeting adjourned at 5:50 p.m.

Upon motion by Dr. Sessoms, the Council of Trustees approved the confirmation that Millersville University has cash on hand from private donations totaling \$332,934.94 which is designated as matching funds for the RACP grant awarded to support the Millersville University Sports Complex Improvement project.

Upon motion by Mr. Danz, the Council of Trustees approved authorization to allow the Vice Presidents for Advancement and Finance and Administration to sign and receive estate gifts on behalf of Millersville University.

Upon motion by Dr. Sessoms, the Council of Trustees approved name recognition of the Mildred Engel Keefer '66 and David R. Keefer First-Generation Education Scholarship and the Class of 1970 Scholarship. Endowments marked with an * have also reached threshold since the last Council of Trustees meeting.

Governance and Nominations Committee

Mr. Warfel called upon Dr. Fink to submit the Governance and Nominations Committee report and the following slate of officers was approved for the academic year 2023-24:

Mr. Michael G. Warfel, Chairman
Dr. Richard L. Frerichs, Vice Chairman
Representative Jordan A. Harris, Secretary

New Business

Upon motion by Ms. Trego, the Council of Trustees approved the proposed 2024 Council of Trustees' meeting dates.

Upon Motion by Mr. Danz, the Council of Trustees approved the following order of succession plan as required by Board of Governors' policy 1983-14-A:

1. Dr. Gail Gasparich, Senior Vice President for Academic Affairs and Provost
2. Dr. Nafez Alyan, Vice President for Finance and Administration
3. Mr. Victor Ramos, Vice President, Advancement
4. Dr. Victor DeSantis, Vice President for External Affairs
5. Dr. Mary Beth Williams, Vice President for Student Affairs
6. Mr. Joshua Hartranft, Interim Chief Technology Officer
7. Mr. Carlos Wiley, Chief Diversity and Inclusion Officer

Other Reports and Information

Mr. Warfel announced that the next committee meetings will be held Wednesday, September 13, 2023, and the next regular meeting will be held Wednesday, September 20, 2023, in accordance with Council approval on June 15, 2022.

Chairman Warfel declared the meeting adjourned at 6:00 p.m.

Respectfully submitted,



The Honorable Jordan A. Harris
Secretary

V. Programs Committee Report

Mr. Brandon Danz, Chair

A. **FOR ACTION** – New Program - B.S. in Behavioral and Human Services Program

This new bachelor's degree program in Behavioral and Human Services will reside within the Department of Psychology. The program is unique in that the proposed curriculum addresses current vacancies and future employment trends while harnessing the existing resources within the Psychology Department to increase enrollment and serve as a retention initiative for the university. Courses from the psychology major, interdisciplinary electives from the general education curriculum, and required field experiences comprise the curricular requirements for the new degree. The program provides a rigorous option for students who have a passion for improving the lives of others by offering a strong foundation in behavioral courses and an array of carefully selected interdisciplinary electives, thus preparing students for diverse occupations within the broader Human Services setting. No new courses are proposed, and existing faculty resources will be utilized to support the program.

Budget listed on page 9 of this agenda. See separate attachment for full PASSHE proposal.

Proposed Motion:

Move approval of the new program, bachelor of science in behavioral and human services.

Current in-state Tuition Rate - Full-Time	\$7,718	Annual full-time tuition - Please use this rate unless approved for a tuition flexibility rate.								
Current out-of-state Tuition Rate - Full-Time	\$13,290	Current minimum out-of-state annual tuition rate								
Current in-state Tuition Rate - Part-Time	\$322	Part-time per credit rate - Please use this rate unless approved for a tuition flexibility rate.								
Current out-of-state Tuition Rate - Part-Time	\$554	Current minimum out-of-state tuition rate per credit								
Full-Time Credit Load	30	Annual full-time credit load								
Part-Time Credit load	18	Please enter the number of <u>annual</u> credits for part-time status								
Full-Time in-state Instructional Support Fee	\$816.00	Please enter the <u>annual</u> full-time in-state instructional support fee rate. Please enter a formula or the exact amount for the Instructional Support Fee below (row 28) for each year.								
Part-Time in-state Instructional Support Fee	\$34.00	Please enter the <u>annual</u> part-time in-state instructional support fee rate. Please enter a formula or the exact amount for the Instructional Support Fee below (row 28) for each year.								
Full-Time out-of-state Instructional Support Fee	\$816.00	Please enter the <u>annual</u> full-time out-of-state instructional support fee rate. Please enter a formula or the exact amount for the Instructional Support Fee below (row 28) for each year.								
Part-Time out-of-state Instructional Support Fee	\$34.00	Please enter the <u>annual</u> part-time out-of-state instructional support fee rate. Please enter a formula or the exact amount for the Instructional Support Fee below (row 28) for each year.								
% of Total Revenue for Administrative Expense	20%	Please use 20% of estimated total revenue unless otherwise noted								
Five-Year Budget Projection (Behavioral Health and Human Services)										
Estimated Student Impact of New Program	Year 1		Year 2		Year 3		Year 4		Year 5	
	Existing	New	Existing	New	Existing	New	Existing	New	Existing	New
In-state Full-Time Headcount Enrollment	7	8	14	20	32	20	49	20	54	20
Out-of-state Full-Time Headcount Enrollment										
In-state Part-Time Headcount Enrollment										
Out-of-state Part-Time Headcount Enrollment										
Projected Annual Credits Generated	450		1020		1560		2070		2220	
Estimated Revenue										
Tuition Generated	\$115,740		\$262,344		\$401,232		\$532,404		\$570,984	
Instructional Support Fee	\$12,240		\$27,744		\$42,432		\$56,304		\$60,384	
External Grants and Contracts										
Other										
Estimated Total Revenue	\$127,980		\$290,088		\$443,664		\$588,708		\$631,368	
Estimated Expenses	Year 1		Year 2		Year 3		Year 4		Year 5	
	Existing	New	Existing	New	Existing	New	Existing	New	Existing	New
Salaries and/or benefits - Faculty	\$ 139,648		\$ 142,441		\$ 145,290		\$ 148,196		\$ 151,160	
Salaries and/or benefits (staff, grad assistant stipend/waiver, etc.)										
Learning Resources										
Instructional Equipment										
Impact to additional non-major course sections (e.g. General Education)		\$32,000		\$80,000		\$80,000		\$80,000		\$80,000
New Facilities and/or Modifications to existing facilities										
Administrative Expense	\$25,596		\$58,018		\$88,733		\$117,742		\$126,274	
Other										
Estimated Total Expenses	\$197,244		\$280,459		\$314,023		\$345,938		\$357,434	
Estimated Financial Impact of New Program	-\$69,264		\$9,629		\$129,641		\$242,770		\$273,934	

A. **FOR ACTION** – Millersville University Budget

Proposed Motion:

I move approval of the financial report for the Current Unrestricted Fund - Educational and General Budget Projection.

**Millersville University of Pennsylvania
FY24 Budget
Educational and General**

	Proposed FY24 Budget	FY24 June	FY 24 Proposed Budget Compared to FY23 Actual		
			FY23 Actual	Fav/(Unfav) \$	Variance %
Revenues					
Tuition and Fees	\$ 73,556,448	\$ 74,411,640	\$ 73,306,273	\$ 250,175	0.3%
General State Appropriations	44,730,780	43,036,589	42,325,025	2,405,755	5.7%
Federal and State COVID/Success Funding	2,300,000	2,300,000	2,350,864	(50,864)	-2.2%
All Other E&G Revenue	6,245,201	5,835,387	7,008,943	(763,742)	-10.9%
Total E&G Revenues	\$ 126,832,429	\$ 125,583,616	\$ 124,991,105	\$ 1,841,324	1.5%
Expenditures					
Salaries and Benefits	\$ 99,078,385	\$ 99,064,087	\$ 97,322,277	\$ (1,756,108)	-1.8%
Operating Expenses	21,963,202	22,230,992	24,395,940	2,432,738	10.0%
Student Aid	3,788,880	3,788,880	5,990,472	2,201,592	36.8%
Debt Service	1,781,939	1,581,000	1,655,459	(126,480)	-7.6%
Transfers	3,996,115	4,100,317	4,190,547	194,432	4.6%
Auxiliary and Other Reimbursed Costs	(3,809,645)	(3,490,077)	(3,745,404)	64,241	-1.7%
Total Expenditures before Carryforwards	\$ 126,798,876	\$ 127,275,199	\$ 129,809,291	\$ 3,010,415	2.3%
Carryforwards Offsetting Expenditures	(1,476,348)	(1,192,632)	(2,649,482)	(1,173,134)	44.3%
Net Expenditures After Carryforwards	\$ 125,322,528	\$ 126,082,567	\$ 127,159,809	\$ 1,837,281	1.4%
Net before Future Commitment Reserves and Use of Contingency and One-Time Funds	\$ 1,509,901	\$ (498,951)	\$ (2,168,704)	\$ 3,678,605	-169.6%
Reserves for Future Commitments	(1,489,662)	(1,386,017)	(1,046,670)	(442,992)	42.3%
Net	\$ 20,239	\$ (1,884,968)	\$ (3,215,374)	\$ 3,235,613	-100.6%

VI. Resources Committee Report

Ms. Holly Trego, Chair

Millersville University of Pennsylvania
 FY24 Budget
 Auxiliaries Summary

	Proposed FY24 Budget	FY24 June	FY 24 Proposed Budget Compared to FY23 Actual		
			FY23 Actual	Fav/(Unfav) \$	Variance %
Revenues					
Gross Revenues	\$ 33,290,387	\$ 32,451,625	\$ 31,954,624	\$ 1,335,763	4.2%
Expenditures					
Salaries and Benefits	7,121,046	6,790,827	6,236,324	\$ (884,722)	-14.2%
Operating Expenses	13,291,508	13,099,295	14,032,954	741,446	5.3%
Indirect Cost for Services	3,829,560	3,500,920	3,769,224	(60,336)	-1.6%
Debt Service	6,358,290	6,358,290	6,172,723	(185,567)	-3.0%
Total Operating Expenditures before Carryforwards	\$ 30,600,404	\$ 29,749,332	\$ 30,211,226	\$ (389,178)	-1.3%
Carryforwards Offsetting Expenditures	(103,137)	-	(194,566)	(91,429)	
Net Expenditures After Carryforwards	\$ 30,497,267	\$ 29,749,332	\$ 30,016,660	\$ (480,607)	-1.6%
Net before Transfers	\$ 2,793,120	\$ 2,702,293	\$ 1,937,965	\$ 1,816,370	93.7%
Transfers and SLI Profit Sharing	(1,743,205)	(1,568,205)	(1,703,910)	(39,295)	2.3%
Net after Transfers	\$ 1,049,915	\$ 1,134,088	\$ 234,054	\$ 1,777,075	759.3%

Auxiliary Operations by Area

Housing

Revenues					
Gross Revenues	\$ 17,034,288	\$ 16,895,148	\$ 16,892,118	\$ 142,170	0.8%
Expenditures					
Salaries and Benefits	1,641,087	1,657,474	1,433,871	\$ (207,215)	-14.5%
Operating Expenses	7,038,022	7,048,031	7,597,297	559,275	7.4%
Indirect Cost for Services	1,871,825	1,543,185	1,682,231	(189,594)	-11.3%
Debt Service	4,310,000	4,310,000	4,190,000	(120,000)	-2.9%
Total Operating Expenditures before Carryforwards	\$ 14,860,934	\$ 14,558,690	\$ 14,903,399	\$ 42,466	0.3%
Carryforwards Offsetting Expenditures	(84,264)	-	-	84,264	
Net Expenditures After Carryforwards	\$ 14,776,669	\$ 14,558,690	\$ 14,903,399	\$ 126,730	0.9%
Net before Transfers	\$ 2,257,619	\$ 2,336,458	\$ 1,988,719	\$ 15,440	0.8%
Transfers and SLI Profit Sharing	(1,250,000)	(1,250,000)	(1,286,098)	36,098	-2.8%
Net after Transfers	\$ 1,007,619	\$ 1,086,458	\$ 702,621	\$ 51,538	7.3%

VI. Resources Committee Report

Ms. Holly Trego, Chair

Dining

Revenues

Gross Revenues	\$ 11,564,450	\$ 11,029,120	\$ 10,556,330	\$ 1,008,120	9.5%
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Expenditures

Salaries and Benefits	4,839,386	4,500,458	4,202,254	\$ (637,132)	-15.2%
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Operating Expenses	5,331,481	5,118,835	5,512,063	180,582	3.3%
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Indirect Cost for Services	1,013,135	1,013,135	1,124,670	111,535	9.9%
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Debt Service	473,770	473,770	459,683	(14,087)	-3.1%
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Total Operating Expenditures before Carryforwards	\$ 11,657,772	\$ 11,106,198	\$ 11,298,670	\$ (359,102)	-3.2%
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Carryforwards Offsetting Expenditures	(9,986)	-	(144,532)	(134,547)	
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Net Expenditures After Carryforwards	\$ 11,647,786	\$ 11,106,198	\$ 11,154,138	\$ (493,649)	-4.4%
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Net before Transfers	\$ (83,336)	\$ (77,078)	\$ (597,808)	\$ 1,501,769	-251.2%
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Transfers and SLI Profit Sharing	110,258	110,258	110,709	(451)	-0.4%
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Net after Transfers	\$ 26,922	\$ 33,180	\$ (487,098)	\$ 1,501,317	-308.2%
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Student Center

Revenues

Gross Revenues	\$ 4,691,649	\$ 4,527,357	\$ 4,506,176	\$ 185,473	4.1%
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Expenditures

Salaries and Benefits	640,573	632,895	600,199	\$ (40,374)	-6.7%
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Operating Expenses	922,005	932,429	923,593	1,588	0.2%
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Indirect Cost for Services	944,600	944,600	962,323	17,723	1.8%
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Debt Service	1,574,520	1,574,520	1,523,040	(51,480)	-3.4%
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Total Operating Expenditures before Carryforwards	\$ 4,081,698	\$ 4,084,444	\$ 4,009,155	\$ (72,543)	-1.8%
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Carryforwards Offsetting Expenditures	(8,887)	-	(50,034)	(41,147)	82.2%
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Net Expenditures After Carryforwards	\$ 4,072,811	\$ 4,084,444	\$ 3,959,121	\$ (113,689)	-2.9%
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Net before Transfers	\$ 618,838	\$ 442,913	\$ 547,055	\$ 299,162	54.7%
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Transfers and SLI Profit Sharing	(603,463)	(428,463)	(528,522)	(74,941)	14.2%
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Net after Transfers	\$ 15,375	\$ 14,450	\$ 18,533	\$ 224,221	1209.8%
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B. **FOR ACTION** – Changes to the Millersville University Foundation
Fiduciary Agreement

The Millersville University Foundation Board Executive Committee, in consultation with their attorney, discussed and approved changes to their fiduciary agreement as noted below.

In accordance with Board of Governors' policy 1985-04-A: University External Financial Support, PASSHE Legal Counsel now requests the Millersville University Council of Trustees endorse these changes.

- a. New Article 3 – This article states that the University assigns to the Affiliate investment management duties of the principal amount of the gift and/or grant funds distributed. This should say “funds to be administered by the Affiliate”.
- b. New Article 4 – this article states that the Affiliate shall administer assigned assets for the University and shall be placed only in “authorized investments,” as that term is defined by PASSHE. The Affiliate is also to be bound by the “prudent man rule,” as set forth in the Decedents, Estates and Fiduciaries Act of 1972. Since the enactment of the “prudent man rule,” Pennsylvania has adopted what is called the “Prudent Investor Rule.” This was added in 1999. The prudent man standard judges whether each individual investment would be prudent or imprudent. The prudent investor rule looks at a fiduciary’s investment and management decisions in the context of the portfolio as a whole and as a part of any overall investment strategy (i.e. each individual investment is not reviewed in isolation). They are requesting that the new Article 4 be changed to the prudent investor rule.

(Full document is included as a separate attachment.)

Proposed Motion:

Move approval of endorsing the changes to the Millersville University Foundation fiduciary agreement.

- VII. Governance and Nominations Committee / Dr. Saul Fink, Chair
- A. **INFORMATION** – 2023-24 Trustee Committee Appointments
 - B. **INFORMATION** – Bylaws Review
- VIII. New Business / Mr. Michael G. Warfel, Chairman
- A. **FOR ACTION** – Programs Committee Chairperson
Proposed Motion:
Move approval of the proposed Chairperson of the Programs Committee.
 - B. **FOR ACTION** – Resources Committee Chairperson
Proposed Motion:
Move approval of the proposed Chairperson of the Resources Committee.
 - C. **FOR ACTION** – Governance and Nominations Committee Chairperson
Proposed Motion:
Move approval of the proposed Chairperson of the Governance and Nominations Committee.
- IX. Other Reports and Information / Mr. Michael G. Warfel, Chairman
- A. Date for Next Committee Meetings - Information
The date for the next Committee Meetings of the Council of Trustees is **Wednesday, December 6, 2023**, in accordance with Council approval on June 15, 2022.
 - B. Date for Next Regular Meeting - Information
The date for the next Regular Meeting of the Council of Trustees is **Wednesday, December 13, 2023**, in accordance with Council approval on June 15, 2022.
- X. Adjournment