

**MILLERSVILLE UNIVERSITY
COUNCIL OF TRUSTEES**

**SCHEDULE OF ACTIVITIES
SEPTEMBER 2025**

C.O.T. Committee / Public Meetings		September 10, 2025
11:30 am	Tour of Facilities	Residence Hall / SMC <i>(meet under Gordinier portico)</i>
12:30 pm	Workshop and Lunch <i>(by invitation only)</i>	Gordinier Hall, Old Main Room
1:45 p.m.	Programs Committee Meeting <i>(open to the public)</i>	Gordinier Hall, Lehr Room
2:15 p.m.	Resources Committee Meeting <i>(open to the public)</i>	Gordinier Hall, Lehr Room
3:30 p.m.	Public Meeting <i>(open to the public)</i>	Gordinier Hall, Lehr Room
5:00 p.m.	Council Dinner <i>(by invitation only)</i>	Gordinier Hall, Lehr Room

If you wish to join any of the public sessions via Zoom, please email Jennifer Hart in the Office of the President at Jennifer.Hart@millersville.edu for the link.

**MILLERSVILLE UNIVERSITY
COUNCIL OF TRUSTEES
PROGRAMS COMMITTEE AGENDA
September 10, 2025**

Action Items

Agenda Reference

-
1. No Action Items

Information/Discussion Items

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- | | |
|---|---------------|
| 1. Report from Student Affairs | Dr. Williams |
| a. Student Affairs Updates | |
| b. Housing Update | |
| c. Dining Update | |
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| 2. Report from Academic Affairs | Dr. Gasparich |
| a. Personnel Transitions | |
| b. Enrollment Updates | |
| c. Academic Affairs Update | |
| d. Athletics | |
| e. Program Updates | |
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| 3. Report from Office of Inclusive Excellence | Mr. Wiley |
| a. Programming Updates | |
| b. Assessment Updates | |

**MILLERSVILLE UNIVERSITY
COUNCIL OF TRUSTEES
RESOURCES COMMITTEE AGENDA
SEPTEMBER 10, 2025**

Agenda Items (To be approved at the 9/10 public meeting) **Agenda Reference**

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| 1. FOR ACTION — Millersville University Budget | VI.A. |
| 2. FOR ACTION – Naming of Facilities – Intercultural Center | VI.B. |

Information / Discussion Items (To be discussed at the 9/10 Resources Committee Meeting)

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|---|---------------|
| 1. Finance and Administration | Dr. Alyan |
| a. Visual & Performing Arts Annual Report | |
| b. Presentations | |
| i. Space Divestment Plan (<i>Thomas Walz</i>) | |
| ii. Campus Safety and Police Updates (<i>Pete Anders</i>) | |
| c. Financial Report: FY 25 Year-End Closing | |
| d. Millersville University Budget (Revised CPP) | |
| e. Service Purchase Contracts & Purchase Orders | |
| f. Endowed Assets Schedule | |
| g. Department Dashboards | |
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| 2. University Relations and Strategic Initiatives | Dr. DeSantis |
| a. University Communications and Marketing | |
| b. Workforce Development | |
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| 3. Advancement | Mr. Ramos |
| a. Executive Trend Report | |
| b. Office of Alumni Engagement | |
| c. Office of University Events | |
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| 4. Information Technology | Mr. Hartranft |
| a. Network, Security & Systems | |
| b. Enterprise / Web Applications | |
| c. Technical Support | |

MILLERSVILLE UNIVERSITY OF PENNSYLVANIA

COUNCIL OF TRUSTEES
PUBLIC MEETING AGENDA
Wednesday, September 10, 2025

AGENDA-AT-A-GLANCE

- I. **FOR ACTION** - Minutes of the regular meeting of June 4, 2025
Mr. Michael Warfel, Chairman

- II. Report of the Council Chairperson – Mr. Michael Warfel

- III. Report of the University President - Dr. Daniel A. Wubah

- IV. Comments
 - A. Alumni Association President – Mr. Derrick McCutchen
 - B. APSCUF - MU President – Dr. Oliver Dreon
 - C. University Curriculum & Academic Policies Committee Chair –
Dr. Aileen Hower
 - D. Student Government Association President – Mr. Tevon Kerr-Hornbaker
 - E. Millersville University Foundation Acting President – Dr. Kemah Washington
 - F. Student Services, Inc. CEO/General Manager – Mr. Geoffrey Beers
 - G. General Public

- V. Programs Committee Report / Dr. Amber Sessoms, Chair
 - A. **No Action Items**
 - B. **INFORMATION** – Student Presentation – Medical Malpractice: Legal,
Insurance & Ethical Implications

- VI. Resources Committee Report / Ms. Holly Trego, Chair
 - A. **FOR ACTION** – Millersville University Budget
 - B. **FOR ACTION** – Naming of Facilities – Intercultural Center

- VII. Governance and Nominations Committee / Dr. Saul Fink, Chair
 - A. **INFORMATION** – 2025-26 Trustee Committee Appointments

- VIII. New Business / Mr. Michael Warfel, Chairman
 - A. **FOR ACTION** – Programs Committee Chairperson

 - B. **FOR ACTION** – Resources Committee Chairperson

 - C. **FOR ACTION** – Governance and Nominations Committee Chairperson

- IX. Other Reports and Information
 - A. **INFORMATION** - Date for Next Meetings

- X. Adjournment

MILLERSVILLE UNIVERSITY COUNCIL OF TRUSTEES

Meeting Minutes

Wednesday, June 4, 2025

A regular meeting of the Council of Trustees of Millersville University was called to order in Gordinier Dining Hall, Bolger Conference Center, Lehr room, at 4:00 p.m. on Wednesday, June 4, 2025, by Chairman Michael Warfel. The following trustees were present:

Mr. Thomas Baker (*via Zoom*)
Dr. Brandon Danz
Dr. Saul Fink (*via Zoom*)
Dr. Richard Frerichs
Ms. Bridget Lau (*via Zoom*)
Mr. Rick Rodgers (*via Zoom*)
Dr. Amber Sessoms
Mrs. Holly Trego

Also present were:

Dr. Nafez Alyan, *Vice President for Finance and Administration*
Mr. Geoffrey Beers, *CEO, Student Services/Student Lodging, Inc.*
Dr. Victor DeSantis, *Vice President for University Relations and Strategic Initiatives*
Dr. Oliver Dreon, *APSCUF-MU President*
Dr. Gail Gasparich, *Senior Vice President for Academic Affairs and Provost*
Mr. Joshua Hartranft, *Chief Technology Officer*
Mr. Tevon Kerr-Hornbaker, *Student Government Association President*
Mr. Matthew Olphin, *MU Alumni Association President*
Mr. Victor Ramos, *Vice President for Advancement*
Dr. Kemah Washington, *MU Foundation President*
Mr. Carlos Wiley, *Executive Director for Inclusive Excellence*
Dr. Mary Beth Williams, *Vice President for Student Affairs*
Dr. Daniel Wubah, *University President*

Ms. Kathryn Ross, Rep. Jordan Harris, and Dr. Christopher Fiorentino, *ex officio*, were unable to attend.

Upon motion by Mr. Warfel, the minutes of the special meeting of May 16, 2025, and the regular public meeting of March 2, 2025, were approved.

Chairman's Report

Mr. Warfel welcomed everyone in attendance including Dr. Oliver Dreon, newly appointed APSCUF-MU President, who was attending his first meeting, and recognized outgoing MU Alumni Association President, Mr. Matthew Olphin. He advised trustees of several upcoming events including the quarterly Board of Governors' meeting, State of the 'Ville Address, the President's annual Garden Supper, and Homecoming weekend.

President's Report

President Wubah welcomed everyone and provided an overview of the number of spring graduates. He also reported on enrollment patterns and trends, campus renovations and needs, and new partnerships and projects. He concluded with an Athletics update.

Comments from Advisors

Mr. Matthew Olphin, MU Alumni Association President, reported on recent gifts, their new strategic plan and officer elections. Dr. Oliver Dreon, APSCUF-MU President, reminded the Council that we are all tasked with being good stewards of the University. Mr. Tevon Kerr-Hornbaker, Student Government Association President, reported on recent events and efforts to recruit new members. Dr. Kemah Washington, MU Foundation President, provided an update

on endowments and policy revisions. Mr. Geoffrey Beers, CEO of Student Services and Student Lodging, Inc., reported on occupancy rates, and the Thaddeus Stevens leasing, solar and Chryst/Witmer redesign projects. There were no comments from the general public.

Programs Committee Report

A regular public meeting of the Programs Committee was called to order in Gordinier Dining Hall, Bolger Conference Center, Lehr Room, on Wednesday, June 4, 2025, at 1:45 p.m. by Dr. Amber Sessoms, Chairperson.

The following members of the Programs Committee were present:

- Mr. Thomas Baker (*via Zoom*)
- Mr. Geoffrey Beers, ex officio
- Dr. Brandon Danz
- Dr. Oliver Dreon, ex officio
- Dr. Richard Frerichs
- Dr. Gail Gasparich, ex officio
- Ms. Bridget Lau (*via Zoom*)
- Mr. Tevon Kerr-Hornbaker, ex officio (*via Zoom*)
- Mr. Michael Warfel, ex officio
- Mr. Carlos Wiley, ex officio
- Dr. Mary Beth Williams, ex officio
- Dr. Daniel Wubah, ex officio

The committee discussed the published informational and action items and recommended one action item be brought forward for full Council approval at the June 4, 2025, regular public meeting. The Programs Committee adjourned at 2:26 p.m.

Upon motion by Dr. Sessoms, the Council of Trustees approved granting faculty emeritus status to Dr. Michael Gumper.

Resources Committee Report

A regular public meeting of the Resources Committee was called to order in Gordinier Dining Hall, Bolger Conference Center, Lehr Room, on Wednesday, June 4, 2025, at 2:45 p.m. by Mrs. Holly Trego, Chairperson.

The following members were present:

- Dr. Nafez Alyan, ex officio
- Dr. Victor DeSantis
- Dr. Saul W. Fink (*via Zoom*)
- Mr. Joshua Hartranft, ex officio
- Mr. Matthew Olphin, ex officio
- Mr. Victor Ramos, ex officio
- Mr. Rick Rodgers (*via Zoom*)
- Mr. Michael Warfel, ex officio
- Dr. Kemah Washington, ex officio
- Dr. Daniel Wubah, ex officio

Also present was Ms. Tammy Aument-Martin, Assistant Vice President for Finance and Administration. The committee discussed the published informational and action items and recommended the action items be brought forward for full Council approval at the June 4, 2025, regular public meeting. The Resources Committee adjourned at 3:54 p.m.

Upon motion by Mrs. Trego, the Council of Trustees approved naming the English and World Languages Wing in McComsey Hall the J. Freedland Chryst '50 '98HON Wing.

Upon motion by Mrs. Trego, the Council of Trustees approved the name recognition of the Danz Family Scholarship Fund*, John R. Brady Opportunity Endowed Scholarship*, Paul and Caroline Beideman Honors College Alumni Mentorship Endowment, Campus Traditions Endowment, Edward L. '64 and Kathy H. '69 Schoenberger Endowed Soccer Scholarship, Barbara Heubach Snyder Memorial Endowed Scholarship, and the Samuel E. Casselberry Anthropology/Sociology Student Research Fund Endowment. *(Note: For informational purposes, all endowments indicated with an asterisk (*), have also reached threshold since the last COT meeting.*

Upon motion by Mrs. Trego, the Council of Trustees approved the authorization to allow the Vice Presidents for Advancement and Finance and Administration to sign and receive estate gifts on behalf of Millersville University.

Governance and Nominations Committee

Upon motion by Dr. Fink, the Council of Trustees approved the following slate of officers for the 2025-26 academic year:

Mr. Michael G. Warfel, Chairman
Dr. Richard L. Frerichs, Vice Chairman
Representative Jordan A. Harris, Secretary

New Business

Upon motion by Mr. Warfel, the Council of Trustees approved the proposed 2026 Council of Trustees meeting schedule.

Upon motion by Mr. Warfel, the Council of Trustees approved the following order of succession plan for the 2025-26 academic year as required by Board of Governors' policy 1983-14-A:

1. Dr. Gail Gasparich, Senior Vice President for Academic Affairs and Provost
2. Dr. Nafez Alyan, Vice President for Finance and Administration
3. Dr. Victor DeSantis, Vice President for University Relations & Strategic Initiatives
4. Mr. Victor Ramos, Vice President, Advancement
5. Dr. Mary Beth Williams, Vice President for Student Affairs
6. Mr. Joshua Hartranft, Chief Technology Officer
7. Mr. Carlos Wiley, Executive Director for Inclusive Excellence

Upon motion by Mr. Warfel, the Council of Trustees endorsed Millersville University's new 2025-2030 strategic plan.

Other Reports and Information

Chairman Warfel announced the next quarterly public meetings will be held on Wednesday, September 10, 2025.

Chairman Warfel declared the meeting adjourned at 4:51 p.m.

Respectfully submitted,



The Honorable Jordan A. Harris
Secretary

V. Programs Committee Report

Dr. Amber Sessoms, Chair

A. No Action Items

V. Programs Committee Report

Dr. Amber Sessoms, Chair

B. **INFORMATION** – Student Presentation – Medical Malpractice: Legal, Insurance & Ethical Implications

VI. Resources Committee Report

Ms. Holly Trego, Chair

A. **FOR ACTION** – Millersville University Budget

Proposed Motion:

Move approval of the financial reports of the current unrestricted fund – educational and general budget projection and auxiliary budget projection. Any necessary amendments will be shared after the passage of the state budget.

Millersville University of Pennsylvania
 FY26 Budget
 Educational and General

	FY 26 Proposed Budget Compared to FY25 Actual				
	Proposed FY26 Budget	FY26 May	FY25 Actual	Fav/(Unfav) Variance	
				\$	%
Revenues					
Tuition and Fees	\$ 80,295,195	\$ 76,821,291	\$ 75,661,890	\$ 4,633,305	6.1%
General State Appropriations	46,922,310	50,296,268	46,950,049	(27,739)	-0.1%
Federal and State COVID/Success Funding	253,896	263,758	2,176,328	(1,922,432)	-88.3%
All Other E&G Revenue	7,317,267	7,182,089	8,983,720	(1,666,453)	-18.5%
Total E&G Revenues	\$ 134,788,668	\$ 134,563,406	\$ 133,771,987	\$ 1,016,681	0.8%
Expenditures					
Salaries and Benefits	\$ 102,249,425	\$ 102,449,203	103,368,062	\$ 1,118,637	1.1%
Operating Expenses	23,898,068	22,977,499	23,047,959	(850,109)	-3.7%
Student Aid	7,993,720	8,023,720	7,379,209	(614,511)	-8.3%
Debt Service	1,681,979	1,681,979	1,597,917	(84,062)	-5.3%
Transfers	3,682,704	4,119,636	3,663,616	(19,088)	-0.5%
Auxiliary and Other Reimbursed Costs	(4,735,000)	(4,735,000)	(6,107,820)	(1,372,820)	22.5%
Total E&G Expenditures	\$ 134,770,896	\$ 134,517,037	\$ 132,948,944	\$ (1,821,952)	-1.4%
Total E&G Net	17,772	\$ 46,369	\$ 823,043	\$ (805,271)	-97.8%

VI. Resources Committee Report

Ms. Holly Trego, Chair

Millersville University of Pennsylvania
FY26 Budget

Auxiliaries Summary

	Proposed FY26 Budget	FY26 May	FY 26 Proposed Budget Compared to FY25 Actual		
			FY25 Actual	Fav/(Unfav) Variance	
				\$	%
Revenues					
Gross Revenues	\$ 34,549,214	\$ 34,478,344	\$ 34,504,043	\$ (45,172)	-0.1%
Expenditures					
Salaries and Benefits	7,873,697	7,863,974	7,457,192	\$ 416,506	5.6%
Operating Expenses	14,536,626	14,403,728	13,152,495	1,384,131	10.5%
Indirect Cost for Services	4,735,000	4,735,000	6,107,820	(1,372,820)	-22.5%
Debt Service	6,900,825	6,900,825	7,186,410	(285,584)	-4.0%
Total Operating Expenditures	\$ 34,046,149	\$ 33,903,527	\$ 33,903,917	\$ 142,232	0.4%
Total Net Auxiliaries	\$ 503,066	\$ 574,817	\$ 600,126	\$ 97,060	16.2%

Auxiliary Operations by Area

Housing

Revenues

Gross Revenues	\$ 17,585,680	\$ 17,445,540	\$ 17,657,628	\$ 71,948	0.4%
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Expenditures

Salaries and Benefits	1,899,940	1,867,974	1,810,985	\$ 88,955	4.9%
Operating Expenses	7,906,191	7,753,576	6,666,936	1,239,255	18.6%
Indirect Cost for Services	2,625,000	2,625,000	3,731,173	(1,106,173)	-29.6%
Debt Service	4,709,319	4,709,319	5,069,475	(360,156)	-7.1%
Total Operating Expenditures	\$ 17,140,450	\$ 16,955,869	\$ 17,278,569	\$ (138,119)	-0.8%

Total Net Housing	\$ 445,230	\$ 489,671	\$ 379,058	\$ (66,172)	-17.5%
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VI. Resources Committee Report

Ms. Holly Trego, Chair

Auxiliary Operations by Area (Continued)	Proposed FY26 Budget	FY26 May	FY 26 Proposed Budget Compared to FY25 Actual		
			FY25 Actual	Fav/(Unfav) \$	Variance %
All Food Services					
Revenues					
Gross Revenues	\$ 12,705,405	\$ 12,774,675	\$ 12,403,799	\$ (301,606)	-2.4%
Expenditures					
Salaries and Benefits	5,264,009	5,286,251	4,947,775	\$ 316,234	6.4%
Operating Expenses	5,775,802	5,795,519	5,504,097	271,705	4.9%
Indirect Cost for Services	1,125,000	1,125,000	1,244,218	(119,218)	-9.6%
Debt Service	508,979	508,979	491,373	17,606	3.6%
Total Operating Expenditures	\$ 12,673,790	\$ 12,715,749	\$ 12,187,463	\$ 486,326	4.0%
Total Net All Food Services	\$ 31,615	\$ 58,926	\$ 216,336	\$ 184,720	85.4%
Student Center					
Revenues					
Gross Revenues	\$ 4,258,129	\$ 4,258,129	\$ 4,442,616	\$ 184,487	4.2%
Expenditures					
Salaries and Benefits	709,749	709,749	698,432	\$ 11,317	1.6%
Operating Expenses	854,633	854,633	981,462	(126,829)	-12.9%
Indirect Cost for Services	985,000	985,000	1,132,429	(147,429)	-13.0%
Debt Service	1,682,527	1,682,527	1,625,561	56,966	3.5%
Total Operating Expenditures	\$ 4,231,909	\$ 4,231,909	\$ 4,437,884	\$ (205,975)	-4.6%
Total Net Student Center	\$ 26,220	\$ 26,220	\$ 4,732	\$ (21,488)	-454.1%

B. **FOR ACTION** – Naming of Facilities – Intercultural Center

In accordance with the Council of Trustees' policy for naming of University facilities and within the University guidelines for named gift opportunities, the Millersville University Council of Trustees recommends that the Dr. Rita Smith-Wade-EI Intercultural Center be renamed the Dr. Rita Smith-Wade-EI Center for Intercultural Student Engagement. This renaming honors Dr. Smith-Wade-EI's tireless advocacy for community service, her leadership in fostering a welcoming and inclusive campus environment, and her enduring support of Millersville University.

Proposed Motion:

Move approval of naming the Dr. Rita Smith-Wade-EI Intercultural Center the Dr. Rita Smith-Wade-EI Center for Intercultural Student Engagement.

- VII. Governance and Nominations Committee / Dr. Saul Fink, Chair
A. **INFORMATION** – 2025-26 Trustee Committee Appointments

- VIII. New Business / Mr. Michael Warfel, Chairman
A. **FOR ACTION** – Programs Committee Chairperson

Proposed Motion:

Move approval of the proposed Chairperson of the Programs Committee.

- B. **FOR ACTION** – Resources Committee Chairperson

Proposed Motion:

Move approval of the proposed Chairperson of the Resources Committee.

- C. **FOR ACTION** – Governance and Nominations Committee Chairperson

Proposed Motion:

Move approval of the proposed Chairperson of the Governance and Nominations Committee.

- IX. Other Reports and Information / Mr. Michael Warfel, Chairman

- A. **INFORMATION** - Date for Next Meetings
The date for the next Committee and Regular Meetings of the Council of Trustees is **Wednesday, December 3, 2025**, in accordance with Council approval on September 18, 2024.

- X. Adjournment