

**MILLERSVILLE UNIVERSITY
COUNCIL OF TRUSTEES**

**SCHEDULE OF ACTIVITIES
SEPTEMBER 2021**

C.O.T. Committee Meetings		Wednesday, September 15, 2021
4:45 p.m.	Resources Committee Meeting <i>(by invitation only)</i>	Gordinier Hall, Matisse Room
4:45 p.m.	Programs Committee Meeting <i>(by invitation only)</i>	Audubon Room
6:15 p.m.	Plenary Session/Dinner <i>(by invitation only)</i>	Lehr Room

C.O.T. Public Meeting		Tuesday, September 21, 2021
3:45 p.m.	Council Refreshments	Gordinier Hall, Lehr Room
		Lehr Room & via Zoom
4:00 p.m.	Regular Council Meeting <i>(meeting open to the public)</i>	(If you wish to join via Zoom, please email Jennifer.Hart@millersville.edu for the link.)
~5:15 p.m.	Council Dinner <i>(by invitation only)</i>	Lehr Room

MILLERSVILLE UNIVERSITY OF PENNSYLVANIA

COUNCIL OF TRUSTEES MEETING

Tuesday, September 21, 2021

AGENDA-AT-A-GLANCE

- I. **FOR ACTION** - Minutes of the regular meeting of June 16, 2021
Mr. Michael G. Warfel, Chairman

- II. Report of the Council Chairperson – Mr. Michael G. Warfel

- III. Report of the University President - Dr. Daniel A. Wubah

- IV. Comments
 - A. Alumni Association President – Ms. Joyce King
 - B. APSCUF - MU President – Dr. Kelly Banna
 - C. Faculty Senate President – Prof. Jeri L. Robinson
 - D. Student Senate President – Ms. Leizel B. Schlott
 - E. Millersville University Foundation President – Mr. Joseph Garner
 - F. Student Services, Inc. CEO/General Manager – Mr. Geoffrey E. Beers
 - G. General Public

- V. Programs Committee Report / Mr. Brandon Danz, Chairperson
 - A. No Action Items
 - B. **INFORMATION** – Student Presentation / Integrated Studies

- VI. Resources Committee Report / Ms. Kathryn Ross, Chairperson
 - A. **FOR ACTION** – Millersville University Budget
 - B. **FOR ACTION** – Millersville University Foundation Endowments
 - C. **FOR ACTION** – Naming of Facilities: Center for Academic Excellence

- VII. New Business / Mr. Michael G. Warfel, Chairman
 - A. **FOR ACTION** – Proposed Revisions to the Council of Trustees’ Bylaws
 - B. **INFORMATION** – 2021-22 Trustee Committee Appointments
 - C. **FOR ACTION** – Governance and Nominations Committee Membership
 - D. **FOR ACTION** - Board of Governors’ Policy 1983-14-A -- Appointing Interim and Acting Chief Executive Officers
 - E. **FOR ACTION** – Administrative Emeritus Status for Dr. Vilas A. Prabhu

- VIII. Other Reports and Information
 - A. Date for Next Committee Meetings – Information
 - B. Date for Next Regular Meeting – Information

- IX. Adjournment

MILLERSVILLE UNIVERSITY COUNCIL OF TRUSTEES

Millersville, Pennsylvania
Wednesday, June 16, 2021

A regular meeting of the Council of Trustees of Millersville University was called to order at 5:00 p.m. on Wednesday, June 16, 2021, by Chairman Michael G. Warfel. Due to the Coronavirus pandemic, all June 2021 Council of Trustees' meetings were held virtually via Zoom.

The following trustees participated:

Mr. Thomas J. Baker	Mr. Rick Rodgers
Mr. Brandon W. Danz	Dr. Amber M. Sessoms
Dr. Saul W. Fink	Ms. Holly L. Trego
Dr. Richard L. Frerichs	Ms. Madison N. Whitcomb
Rep. Jordan A. Harris	

Ms. Kathryn R. Ross and Chancellor Daniel Greenstein, ex officio, were unable to attend. Also present were:

Dr. Kelly M. Banna, *APSCUF-MU President*
Mr. Geoffrey E. Beers, *CEO, Student Services/Student Lodging, Inc.*
Mr. Guilbert L. Brown, *Vice President for Finance and Administration*
Dr. Felicia L. Brown-Haywood, *Chief Diversity Officer*
Dr. Victor S. DeSantis, *Exec. Dir., Community Engagement, Government and Economic Dev.*
Mr. Stephen J. diFilipo, *Chief Technology Officer*
Mr. Joseph W. Garner, *MU Foundation President*
Mr. Brian Hazlett, *Vice President for Student Affairs and Enrollment Management*
Mr. John J. Held, *MU Alumni Association President*
Dr. Vilas A. Prabhu, *Provost and Vice President for Academic Affairs*
Mr. Victor E. Ramos, *Vice President for Advancement*
Ms. Leizel B. Schlott, *Student Government Association President*
Mr. Chris Steuer, *Chief of Staff*
Dr. Daniel A. Wubah, *University President*

Upon motion by Mr. Baker, the Council of Trustees approved the minutes of the regular meeting held on March 17, 2021.

Chairperson's Report

Mr. Warfel welcomed everyone in attendance including newly appointed student member of the council, Ms. Madison Whitcomb, as well as new advisors, Dr. Kelly Banna, APSCUF-MU President, and Ms. Leizel Schlott, Student Government Association President. He thanked Mr. John Held, outgoing Alumni Association President, as well as Dr. Vilas Prabhu, Provost and Vice President for Academic Affairs, who will retire in late June. Chairman Warfel reminded everyone of several upcoming events.

President's Report

President Wubah thanked all who planned and participated in the four commencement ceremonies held last month. He reflected on events of the past academic year including the implementation of our new five-year strategic plan entitled, "Tradition and Transformation;" receiving reaccreditation from the Middle States Commission on Higher Education; and launching new academic programs and the Office of Community Engagement, Government and Economic Development. He offered an update on the Imagine the Possible Campaign. In addition, the President discussed challenges faced due to the COVID-19 pandemic and the cyber incident and offered an update on fall planning and enrollment. The President concluded his report by thanking outgoing Provost, Dr. Vilas Prabhu, for his sage counsel and support over the course of his tenure.

Comments

Mr. Held, MU Alumni Association President, provided an update on officer elections, events and scholarships. Dr. Banna, APSCUF-MU President, expressed appreciation to those who offered support during the recent cyber incident and to her colleagues and students who remained flexible throughout that time. Ms. Schlott, Student Government Association President, advised that the SGA was no longer pursuing 501(c)(3) status and reported on events and increased diversity initiatives. Mr. Garner, MU Foundation President, reported on total assets and new scholarships. Mr. Beers, CEO for Student Services and Student Lodging, Inc., provided information relating to housing occupancy. There were no comments from the general public.

Programs Committee Report

A regular meeting of the Programs Committee was called to order at 4:45 p.m. on Wednesday, June 9, 2021, via Zoom by Mr. Brandon W. Danz, Chairperson. The following members were present:

- Dr. Kelly M. Banna, ex officio
- Mr. Thomas J. Baker
- Mr. Geoffrey E. Beers, ex officio
- Dr. Felicia L. Brown-Haywood, ex officio
- Dr. Richard L. Frerichs
- Mr. Brian Hazlett, ex officio
- Dr. Vilas A. Prabhu, ex officio
- Prof. Jeri L. Robinson, ex officio
- Ms. Leizel B. Schlott, ex officio
- Dr. Amber M. Sessoms
- Ms. Madison N. Whitcomb
- Dr. Daniel A. Wubah, ex officio

Also present were Dr. Gail Gasparich, Provost-Elect, and Mrs. Jennifer Hart, Office of the President. The committee discussed items which appeared in the published agenda for the Wednesday, June 16, 2021, Council of Trustees public meeting and recommended these items be brought forward to the public meeting for full Council approval. The Programs Committee meeting adjourned at 6:08 p.m.

Upon motion by Ms. Trego, the Council of Trustees approved emeritus status for Drs. Gerard Igyor, Blaise Liffick, Manwoo Lee, Ximena Catepillan, Bruce Ikenaga, Ronald Umble, Keith Wiley, Frederick Foster-Clark, Claudia Haferkamp and Mary Glazier.

Resources Committee Report

A regular meeting of the Resources Committee was called to order at 4:45 p.m. on Wednesday, June 9, 2021, via Zoom by Ms. Kathryn R. Ross, Chairperson. The following members were present:

- Dr. Saul W. Fink
- Mr. Guilbert L. Brown, ex officio
- Mr. Stephen J. diFilipo, ex officio
- Mr. Joseph W. Garner, ex officio
- Mr. Victor E. Ramos, ex officio
- Mr. Rick Rodgers
- Ms. Holly L. Trego
- Mr. Michael G. Warfel, ex officio

Also present were Mr. Chris Steuer, Chief of Staff, and Dr. Victor DeSantis, Executive Director of the Office of Community Engagement, Government and Economic Development. The committee discussed items which appeared in the published agenda for the Wednesday, June 16, 2021, Council of Trustees public meeting and recommended these items be brought forward to the public meeting for full Council approval. The Resources Committee meeting adjourned at 6:11 p.m.

Upon motion by Dr. Frerichs, the Council of Trustees approved the report on the board rates to reflect the move from the declining balance plan to a mix of traditional and block plans as seen in the rate schedule for 2021-22.

Upon motion by Mrs. Trego, the Council of Trustees approved the report on the board rates to remain the same for 2022-23 as indicted in the rate schedule.

Upon motion by Mrs. Trego, the Council of Trustees approved the report on the 8% decrease in room rates for the Villages, to be purchased by the University on or about June 24, 2021, per the rate schedule for 2021-22.

Upon motion by Mr. Baker, the Council of Trustees approved the report on the Villages room rates to remain the same per the rate schedule for 2022-23.

Upon motion by Mr. Rodgers, the Council of Trustees approved the naming of the Morgan Athletic Complex in honor of Mrs. Lois Morgan.

Upon motion by Dr. Sessoms, the Council of Trustees approved the naming of the Wehrheim School of Nursing in honor of Mrs. Liselotte Wehrheim.

Upon motion by Mr. Rodgers, the Council of Trustees approved naming the space currently known as Brooks Hall to Samuel N. and Dena M. Lombardo Hall.

Upon motion by Mrs. Trego, the Council of Trustees approved name recognition of the Ambassadors for Hope Scholarship; Dr. Charles G. Denlinger Memorial Mathematics Scholarship*; David M. Dumeyer '81 Scholarship; George D. Hauber Housing Scholarship*; Kappa Alpha Psi Fraternity, Inc. (Lambda Tau Chapter) Memorial Scholarship; Robert M. Loeb Mathematics Scholarship*; and the Resurgence Wrestling Scholarship*. Endowments marked with an * have also reached threshold since the last Council of Trustees meeting.

Upon motion by Dr. Frerichs, the Council of Trustees approved authorization to allow the Vice Presidents for Advancement and Finance and Administration to sign and receive estate gifts on behalf of Millersville University.

New Business

Mr. Warfel called upon Mrs. Trego to submit the Nominating Committee report. Upon motion by Dr. Sessoms, the following slate of officers was approved for the 2021-22 year:

Mr. Michael G. Warfel, Chairman
Dr. Richard L. Frerichs, Vice Chairman
Representative Jordan A. Harris, Secretary

Upon motion by Mr. Rodgers, the Council of Trustees approved the proposed 2022 Council of Trustees' meeting dates.

As information, Chairman Warfel noted that a copy of the proposed amendments to the Council of Trustees' bylaws was provided for consideration. Approval of these amendments will be considered at a future public meeting.

Mr. Warfel announced that the next committee meetings will be held Wednesday, September 15, 2021, and the next regular meeting will be held Wednesday, September 22, 2021, in accordance with Council approval on June 10, 2020.

Upon motion by Dr. Frerichs, the Council of Trustees recessed at 6:21 p.m. for an executive session to discuss a legal matter. The public meeting was reconvened at 6:46 p.m.

Chairman Warfel declared the meeting adjourned at 6:46 p.m.

Respectfully submitted,



The Honorable Jordan A. Harris
Secretary

V. Programs Committee Report

Mr. Brandon Danz, Chairperson

A. No Action Items

V. Programs Committee Report

Mr. Brandon Danz, Chairperson

B. **INFORMATION** – Student Presentation / Integrated Studies

VI. Resources Committee Report

Ms. Kathryn Ross, Chairperson

A. **FOR ACTION** – Millersville University Budget

Millersville University of Pennsylvania					
E&G for CPP					
09/10/2021					
ALL E&G ACTIVITY COMBINED	FY 2020	FY 2021	FY 2022	FY 2023	FY 2024
	ACTUAL (Audited)	ACTUAL (Unaudited)	CPP	CPP	CPP
REVENUES					
Tuition	\$ 71,650,110	\$ 66,733,923	\$ 65,393,287	\$ 66,629,381	\$ 67,879,404
Fees	14,980,467	12,470,518	14,089,381	14,392,197	14,610,803
Gross Tuition and Fee Revenue	86,630,577	79,204,441	79,482,668	81,021,578	82,490,207
Less Institutional Aid / Bad Debt	(2,397,554)	(2,211,514)	(2,845,142)	(425,000)	(1,317,500)
Less COVID19 Contra Revenue	(462,782)	120	-	-	-
Net Tuition and Fee Revenue	83,770,241	76,993,047	76,637,526	80,596,578	81,172,707
General State Appropriation	35,567,379	35,508,826	36,008,794	36,722,918	37,450,911
Performance Funding Appropriation	-	-	-	-	-
Federal Appropriation COVID	198,172	6,360,383	6,545,697	-	-
COVID Institutional Share	760,639	-	-	-	-
All Other Revenue	5,227,307	3,058,466	4,232,455	4,458,000	4,199,268
COVID19 Other Contra Revenue	(100,368)	-	-	-	-
TOTAL REVENUES	\$ 125,423,369	\$ 121,920,722	\$ 123,424,472	\$ 121,777,496	\$ 122,822,886
EXPENSES Grand Totals					
Salaries & Wages	\$ 66,269,149	\$ 66,005,832	\$ 65,980,375	\$ 67,335,070	\$ 67,740,040
Benefits	31,236,662	29,903,244	31,101,875	32,934,115	33,078,025
Operating	18,258,456	15,609,830	18,119,680	16,805,454	17,197,312
Utilities	2,060,788	1,806,511	2,094,408	2,134,440	2,156,716
Transfers	7,177,166	5,089,906	4,906,214	4,147,901	4,176,117
Debt Service	1,202,891	1,381,550	1,443,100	1,520,600	1,581,000
Indirect Costs	(3,139,416)	(1,525,102)	(3,903,985)	(3,903,985)	(3,903,985)
Capital	243,327	497,618	478,926	478,926	478,926
Net Surplus (deficit)	\$ 2,114,345	\$ 3,151,333	\$ 3,203,879	\$ 324,975	\$ 318,735
Use of Prior Year Carryforward	2,014,342	1,850,737	1,078,512	1,170,677	1,288,652
Reserve for Future Commitments	3,855,818	4,784,720	1,595,027	1,495,652	1,607,387
Adjusted Net Surplus (deficit)	\$ 272,869	\$ 217,350	\$ 2,687,364	\$ -	\$ -

Proposed Motion:

I move approval of the financial report for the Current Unrestricted Fund - Educational and General Budget Projection.

VI. Resources Committee Report

Ms. Kathryn Ross, Chairperson

B. FOR ACTION – Millersville University Foundation Endowments

- The Michael Vaughn Chambers Enrichment Scholarship Endowment*
- The Danz Family Scholarship Endowment
- The Aaron and Kisha Dread – Earnest E. Just STEM Inclusion Scholarship Endowment
- Brent D. Frey Technology Education Scholarship Endowment*
- Elizabeth A. Luke '81 Women in Business Award Endowment*

Note: For informational purposes, all endowments indicated with an asterisk () above, have also reached threshold since the last COT meeting.*

Proposed Motion:

Move approval of the name recognition of the above mentioned scholarships, endowments or programs.

VI. Resources Committee Report

Ms. Kathryn Ross, Chairperson

C. **FOR ACTION** – Naming of Facilities: Center for Academic Excellence

In accordance with Council of Trustees' policy for naming of university facilities and within the university guidelines for named gift opportunities, the Millersville University Council of Trustees recommends that Dr. Vilas A. Prabhu, former longtime Millersville University Provost and Vice President for Academic Affairs, be honored through the naming of the Vilas A. Prabhu Center for Academic Excellence, in recognition of his exemplary service to and philanthropic support of Millersville University.

Proposed Motion:

Move approval of naming the Center for Academic Excellence the Vilas A. Prabhu Center for Academic Excellence.

VII. New Business / Mr. Michael G. Warfel, Chairman

A. **FOR ACTION** – Proposed Revisions to the Council of Trustees’ Bylaws

A copy of the revisions is available in the COT Teams folder.

Proposed Motion:

Move approval of the proposed revisions to the Council of Trustees’ bylaws.

B. **INFORMATION** – 2021-22 Trustee Committee Appointments

C. **FOR ACTION** – Governance and Nominations Committee Membership

Proposed Motion:

Move to endorse the membership of the Governance and Nominations Committee.

D. **FOR ACTION** – Board of Governors’ Policy 1983-14-A -- Appointing Interim and Acting Chief Executive Officers

Board of Governors’ Policy 1983-14-A: *Appointing Interim and Acting Chief Executive Officers*, requires that each PASSHE university president develop and publish an Order of Succession identifying, in rank order, members of its university’s executive management team who will act on behalf of the president in his/her absence; in the event the president is temporarily unable to fulfill the responsibilities of the position; or in the event there is a vacancy. The Council of Trustees approves and certifies the below Order of Succession Plan and directs the President of Millersville University to deliver the Succession Plan to the Chancellor, in accordance with this Board of Governors Policy.

2021-22 Millersville University of Pennsylvania Order of Succession

1. Dr. Gail Gasparich, Provost and Vice President for Academic Affairs
2. Mr. Brian Hazlett, Vice President for Student Affairs and Enrollment Management
3. Mr. Guilbert Brown, Vice President, Finance and Administration
4. Mr. Victor Ramos, Vice President, Advancement
5. Mr. Stephen diFilipo, Chief Technology Officer
6. Dr. Felicia Brown-Haywood, Chief Diversity Officer
7. Dr. Victor DeSantis, Vice President for External Affairs

Proposed Motion:

Move approval of the order of succession plan as listed as required by Board of Governors’ Policy 1983-14-A.

VII. New Business / Mr. Michael G. Warfel, Chairman

E. **FOR ACTION** – Administrative Emeritus Status for Dr. Vilas A. Prabhu

A copy of the resolution was provided.

Proposed Motion:

Move approval of granting Dr. Vilas A. Prabhu the honorary title of Provost and Vice President Emeritus of Millersville University.

VIII. Other Reports and Information / Mr. Michael G. Warfel, Chairman

A. Date for Next Committee Meetings - Information

The date for the next Committee Meetings of the Council of Trustees is **Wednesday, December 8, 2021**, in accordance with Council approval on June 10, 2020.

B. Date for Next Regular Meeting - Information

The date for the next Regular Meeting of the Council of Trustees is **Wednesday, December 15, 2021**, in accordance with Council approval on June 10, 2020.

IX. Adjournment