I. Information Items
   A. Fall Preparedness
   B. Enrollment Update

II. Action Item
   A. FOR ACTION – Revised Fees for Fall 2020 Semester

   By statute, the Pennsylvania State System of Higher Education (PASSHE) Board of Governors has the sole authority to approve tuition for all 14 PASSHE universities. In addition to tuition, students at Millersville University are assessed a General Fee comprised of five components as shown in the chart below. Three of these fees, the Student Memorial Center, Shuttle Bus and Health Services, are set by the Council of Trustees. The University President consults with the Student Government Association president in setting the Student Activity fee while the Academic Support fee is set by the PASSHE Board of Governors.

   During the upcoming Fall 2020 semester, on campus residence halls will be operating at less than 50% capacity and the majority of courses will be offered through remote instruction or online formats. These strategies are designed to decrease the population density on campus in order to reduce the transmission of COVID-19 among students, faculty, staff and other members of the Millersville community. Consistent with these objectives, operations of the Student Memorial Center will be curtailed in comparison to past semesters, with shortened hours and reduced programming to comply with Commonwealth of Pennsylvania Department of Health and U.S. Center for Disease Control guidelines. With many fewer face-to-face courses and students living on campus, use of the Shuttle Bus will be similarly diminished.

   Due to anticipated changes in the levels of service during the Fall 2020 semester, the University President tasked the Vice President for Finance and Administration with exploring the possibility of reducing the cost of attendance for our students. Based on these recommendations, the University President proposes that student fees for the Student Memorial Center and Shuttle Bus Fee should be reduced by 50% for the Fall 2020 semester. In addition to being consistent with our strategic goal of making our quality education affordable, this proposal meets two of our EPPIC
values, i.e. Integrity and Compassion. As a result of these operational changes, and also because of our strategic goal to decrease the cost of attendance, the following changes to the General Fee for the upcoming Fall 2020 semester are being proposed:

<table>
<thead>
<tr>
<th>Undergraduate Student General Fee for Fall 2020 Semester (maxed at 12 credits)</th>
<th>Current Rates</th>
<th>Revised Rates</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student Memorial Center</td>
<td>$414</td>
<td>$207</td>
</tr>
<tr>
<td>Student Activity Fee</td>
<td>$153</td>
<td>$77</td>
</tr>
<tr>
<td>Shuttle Bus Fee</td>
<td>$18</td>
<td>$9</td>
</tr>
<tr>
<td>Health Services Fee</td>
<td>$108</td>
<td>$108</td>
</tr>
<tr>
<td>Academic Support Fee</td>
<td>$408</td>
<td>$408</td>
</tr>
<tr>
<td><strong>$1,101</strong></td>
<td><strong>$809</strong></td>
<td><strong>73.43%</strong></td>
</tr>
</tbody>
</table>

26.57% Reduction in General Fee

The Student Health Service will be actively working throughout the Fall semester to mitigate potential COVID-19 outbreaks through telemedicine availability to students, coordination with local public health agencies, screening of all visitors to campus, and providing its normal range of services to all students.

Based on these recommended revisions, the total General Fee will be reduced from its current level of $1,101 to $809, a reduction of 26.57%. For an in-state undergraduate student registered for 12 credit hours, this amounts to a 5.65% reduction in total tuition and fees.

The proposed changes will result in an Educational and General revenue reduction for the 2020-2021 budget year of approximately $500,000 which will be recovered through a combination of savings from curtailed services resulting from the coronavirus pandemic and other savings and revenue opportunities to be identified in the course of the fiscal year.

**Proposed Motion:**

Move approval of a 50% reduction in the Student Memorial Center Fee, currently set at $414, to $207 for the fall 2020 semester.

Move approval of a 50% reduction in the Shuttle Bus Fee, currently set at $18, to $9 for the fall 2020 semester.

Move approval of the Health Fee, currently set at $108 per semester, to remain the same.

Move acceptance of a 50% reduction in the Student Activity Fee, currently set at $153, to $77 for the fall 2020 semester.

Move acceptance of the Academic Support Fee, currently set at 10% of tuition, or $408 per semester, to remain the same.
III. Other Reports and Information
   A. Date for Next Committee Meetings - Information
      The date for the next Committee Meetings of the Council of Trustees is
      Wednesday, September 16, 2020, in accordance with Council approval on

   B. Date for Next Regular Meeting - Information
      The date for the next Regular Meeting of the Council of Trustees is Thursday,
      September 24, 2020, in accordance with Council approval on June 10, 2020.

IV. Adjournment