**Provost Promotion Guidelines**

Professional Responsibility as laid out in the CBA:

 Prepare for and meet assigned classes

 Confer with and advise students and advisees

 Hold at least 5 posted office hours spread out over at least 3 different days

 Evaluate students fairly and report promptly on student achievement

Participated in group deliberations which contributes to the growth and development of the students and the university

 Accept those reasonable duties assigned within the field of competence

Attempt honestly and in good conscience to preserve and defend the goals of the university, without being restricted in the right to advocate change

**Promotion to Associate Professor (and tenure):**

Teaching Faculty:

Effective Teaching: Teaching effectiveness is the most significant responsibility of the teaching faculty: Show growth as a faculty member including seeking professional development opportunities, modifying course over time to address student and peer feedback, and integrating strategies from PD. Review courses you teach regularly for needed updates to curriculum; be a knowledgeable academic advisor

Non-Academic College Affiliated Faculty: Fulfill the duties and responsibilities of the position and convey a mastery of the subject matter in your discipline

Continuing Scholarly/Creative Growth-Establishment of Scholarly/Creative program (with students) and development of a record of peer-reviewed dissemination beyond MU that is appropriate for your discipline-scholarship is defined by the Boyer Model ([2.5.1 Boyer’s Model of Scholarship (facultyguidebook.com)](http://www.facultyguidebook.com/test/2_5_1.htm))

Service: Primarily within Department and College; engagement in Department level program assessment

**Promotion to Professor:**

Teaching Faculty: In addition to what is stated above-show leadership in curriculum review and revisions; develop new courses if appropriate; integrate high impact pedagogical practices; lead professional development for other faculty

Non-Academic College Affiliated Faculty: In addition to what is stated above, take a leadership role within your department and on campus related to your job description duties and responsibilities

Continuing Scholarly/Creative Growth-Fully developed Scholarly/Creative program with National Level of dissemination; scholarship is defined by the Boyer Model ([2.5.1 Boyer’s Model of Scholarship (facultyguidebook.com)](http://www.facultyguidebook.com/test/2_5_1.htm))

Service: Leadership role on Campus in Service to the University and to Profession/Community