

Hints for Applying to Internships

- It is recommended that you apply for a *minimum* of 3-5 internships. Past interns recommend applying for as many internships as possible and start applying early!
- **Applications are generally due as early as December.** Most are due in January, but some deadlines go as late as February/March.
- Interviews are generally January through March
- To apply, most schools want the following:
 - o Resume/CV
 - o Letter of interest/cover letter
 - o 2-3 letters of recommendation
 - If you plan to ask professors, allow 3-4 weeks for them to finish the letter
 - o 1-2 sample reports/evaluations without identifying information
 - o Copies of all 3 clearances
 - o Official transcripts
 - Transcripts requests can be found in Lyle, 1st floor; allow *at least* 5 days after request to receive transcripts
- If you are cold-calling districts, often the Director of Psychological Services or Director of Special Education is the best person to speak with
- Stipends typically range from \$5,000 - \$15,000. Some districts do not offer a stipend.
- If your potential internship site has **never** had an intern in the past, you must have the site approved by Dr. Thyrum before accepting the position. Please share information about the site early. An Affiliation Agreement between Millersville University and the site takes time.
- If your potential internship site is more than **2 hours** away from Millersville, you must have your site approved by Dr. Thyrum.
- **Check the School Psychology Program D2L page for internship postings**