

SUBSISTENCE CALCULATOR

Millersville University

Name:

STEPS

1	Dates Traveled
	<input style="width: 95%; height: 20px;" type="text"/>

2	(Number of Days) × (Per Diem Rate Total)				
	days	×	\$55	=	
	days	X	\$56		
	days	X	\$61		
	days	X	\$66		
	days	X	\$71		
	days	X	\$76		

3	Leave Time & Return Time				
	Lv	Ret			
			=	hours	=
		per diem	=		

4		# Provided	PD Amt	Total
	Breakfast			
	Lunch			
	Dinner			
	Incidental			

5		
	\$	<input style="width: 95%; height: 20px;" type="text"/>
+	\$	<input style="width: 95%; height: 20px;" type="text"/>
	\$	<input style="width: 95%; height: 20px;" type="text"/>
		Total PD Rate
-	\$	<input style="width: 95%; height: 20px;" type="text"/>
	\$	<input style="width: 95%; height: 20px;" type="text"/>
		Allowable Subsistence

Per Diem Table	\$55	\$56	\$61	\$66	\$71	\$76
Breakfast	13	13	14	16	17	18
Lunch	14	16	16	17	18	19
Dinner	23	23	26	28	31	34
Incidentals	5	5	5	5	5	5

Table	
0 minutes to less than 3 hours	No Reimbursement
3 hours to less than 6 hours	25%
6 hours to less than 15 hours	62.50%
15 hours to less than 24 hours	100%