



Millersville University

TOGETHER STRONG

## Charge to the Middle States Steering Committee

December 15, 2017

The Middle States Steering Committee is responsible for ***preparing the Self-Study Design document, the Evidence Inventory, the Self-Study document, and the Site Team Visit.***

Additionally, in collaboration with the President, Provost, Cabinet, and the Coordinating Team, members of the Steering Committee will:

- Refine and implement the ***self-study process*** that includes updating the timeline; determining guidelines, templates, and due dates for deliverables and documents; and ensuring that key milestones are met.
- Coordinate systematic review and analysis of information to determine how we are meeting the ***Middle States standards*** and discuss implications for Millersville. This includes the development of the ***Evidence Inventory*** and an exploration of ***interaction between the standards.***
- Recommend updates to the ***self-study outcomes*** and ***institutional priorities.*** Ensure the achievement of the self-study outcomes and that institutional priorities are addressed within the self-study document within a quality manner.
- Ensure that ***working group charges*** are met and that key issues identified by each group are communicated and addressed in a critical/analytical fashion. Serve as consultants for working group chairs to help identify relevant assessment information, policies, and processes.
- Communicate the value of the Middle States accreditation process to the University community, engage support for the process, seek input on the self-study draft, and enhance awareness of intent to use the self-study ***opportunities for improvement and innovation to advance our strategic planning process.*** The Steering Committee will recommend and implement a ***Communication Plan.***
- Confirm that the ***Verification of Compliance*** Team demonstrates that we meet accreditation-relevant Federal regulations and that alignment of evidence is documented.
- Engage in the ***site team visit*** with peer evaluators.