

2020 Middle States Self-Study

Draft Working Group Charge (General)

The purpose of the working groups is to study institutional mission, goals and objectives through the lens of the Commission's [Requirements of Affiliation and Standards for Accreditation](#). Working groups' analysis of evidence will be used to draft the chapter for the respective self-study standard, evidence inventory, and requirements of affiliation; and identify areas of improvement and innovation. Working groups shall:

- 1) Develop a deep understanding of the history, mission, and the strategic plan of Millersville University in the context of the seven new MSCHE standards and the institutional priorities.
- 2) Carefully review the 2010 decennial review, the 2012 progress report, the 2015 periodic review report, and the 2017 progress report in order to become aware of past successes and challenges in meeting accreditation standards.
- 3) Use materials provided by Middle States (videos, guides) to learn more about Middle States process in general and become experts on your assigned standards.
- 4) Use the MSCHE report guidelines and contribute to the design of the Self-Study and the final Self-Study report.
- 5) Serve as ambassadors of the self-study process to engage others in the process and help them become aware of institutional priorities and the new MSCHE standards.
- 6) Become aware of and reflect on the linkages among the standards and be prepared to integrate findings across standards as needed.
- 7) Review your assigned standards and findings for potential interaction with Standard 1, Mission and Goals and the Requirements of Affiliation.
- 8) Contribute to the iterative development of the Evidence Inventory that includes:
 - a) Sources of relevant documentation / information, including colleagues inside and outside the University community for feedback, guidance, information, and ideas
 - b) Relevant institutional processes, procedures, and policies to be reviewed, summarized, and used to support conclusions of the self-study
 - c) Use the templates to facilitate the development and refinement of our evidence inventory.
- 9) Engage in focused research into lines of inquiry that appropriately address the institutional priorities and align with assigned Standards (and requirements of affiliation).
- 10) Suggest evidence-based areas of improvement or innovation for institutional renewal and transformation.
- 11) Generate written reports that clearly address lines of inquiry by standard and institutional priority, and the methods and data used to answer the research questions. Revise reports based upon feedback as necessary.
- 12) Submit a final report that:
 - a) Uses documents, processes, procedures, and policies summarized/listed in the Evidence Inventory to demonstrate compliance with assigned standards and respective requirements of affiliation.
 - b) Provides an analysis of the University's strengths, challenges, and opportunities in meeting the assigned standard, with consideration for institutional priorities, and in the context of the institution's mission and goals.
 - c) Draws reasonable inferences and conclusions and report in the format provided.
 - d) --Suggests future directions (as appropriate) that will allow the institution to continue on its path of continuous growth and improvement.