



Millersville University  
REGISTRAR'S OFFICE



## Spring 2020 Graduation FAQ's

Congratulations on completing your degree! Due to the current COVID-19 situation you might have some questions about graduation, final grades and how your degree will be recognized. We've listed some of the most frequently asked questions here, but if you don't see your question please email the Office of the Registrar: [registrar@millersville.edu](mailto:registrar@millersville.edu).

### When will I get my degree?

Your degree is the credential of your program of study: BSE-Bachelor of Science in Education; BS-Bachelor of Arts; BDES-Bachelor of Design; BSN-Bachelor of Science in Nursing, etc. Your degree is conferred when all requirements have been met, and this is tracked on your degree audit. When all requirements have green checkmarks and your degree audit states that 100% of requirements have been met the Office of the Registrar will confer your degree. Due to changes in deadlines impacted by COVID-19 this will be slightly later than normal this semester. You should see your degree awarded the first week of June if you are finished at the end of spring semester. Summer degrees should be conferred as normal, within two weeks of the end of each summer term. You will see your degree listed in MAX and on a transcript.

### When will I get my diploma?

A diploma is the ceremonial document showing your earned credential, so when all your requirements are met and your degree is conferred a diploma will be prepared and mailed to you. Diploma mailing is a process that can only be completed on the campus of Millersville University. Under the order of the governor of the state of Pennsylvania the offices of the University remain closed. We anticipate mailing diplomas as soon as employees are permitted to return to the campus.

### How can I verify that I have earned my degree without a diploma?

The official record of your academic record is your transcript, where all degrees, concentrations and honors are listed. You can order official transcripts 24 hours a day, 7 days a week online on the Millersville University website: <https://www.millersville.edu/registrar/gradesandrecords/transcripts.php>

If a potential employer would like to verify your degree, our resource is the National Student Clearinghouse: <https://secure.studentclearinghouse.org/vs/Index>

### What about the graduation ceremony?

Unfortunately, due to the governor of Pennsylvania's "Stay-at-Home" order, the May Commencement ceremony was postponed. At this time, we do not have a rescheduled date, as the governor has not yet lifted that order for Lancaster County. All spring and summer graduates will be notified of the new date for Commencement when one is scheduled.

### Do I have to come to a Commencement ceremony to get my degree or diploma?

No. Neither degree conferral nor diploma delivery require attendance at a graduation ceremony. If your graduation requirements have been met your degree will be conferred and you will receive a diploma.

I chose to receive a pass/fail grade for one of my requirements (major, minor, required related, general education, etc.) and it is not falling into that requirement on my degree audit. Does that mean that I won't graduate?

No. For spring semester 2020 pass/fail grades have been approved to meet your degree requirements. However, if that requirement has a minimum grade threshold (ex: must earn a minimum of C-) the Registrar's office must put the course into the requirement manually. Reviewing degree requirements for this situation is our top priority for our graduates so that we can confer degrees, but delays may occur if many seniors choose the pass/fail option.

I listed one address on my graduation application, but due to the COVID-19 situation I'm at a different address. How will my diploma get to me?

Please email the registrar's office by the end of May if your post-graduation address has changed. We cannot guarantee that the United States Post Office will forward your diploma and they often get returned to the University. Even if you do not remember the address you listed on your graduation application please email [registrar@millersville.edu](mailto:registrar@millersville.edu) with a current address if you think there could be any issues with receiving your diploma.