

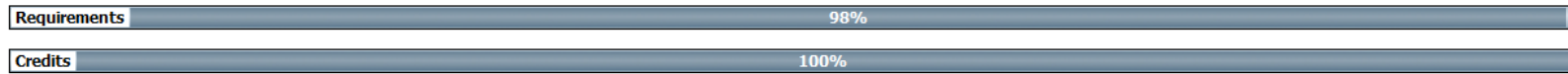
HOW TO REVIEW YOUR AUDIT FOR DEGREE COMPLETION

An audit with Requirements Bar at **98%** means: COMPLETE – WITH IN-PROGRESS COURSES (this also means that GRAD 999 is registered for and the application for graduation is in). The Degree Block will have all green checkboxes (which indicate complete) and yellow single tilde boxes (which indicate in-progress).

Here's an example of an IN-PROGRESS audit's Progress Indicator and Degree Block:

Degree Progress Indicator

Disclaimer: The Progress Bars below do not officially indicate the completion status for degree requirements. They are to be used only as a visual guide. The "Requirements" bar is an indication of the percentage of requirements that have been completed toward the degree requirements included (or presented) on the audit. This percentage can be skewed due to optional requirements or single courses fulfilling multiple requirements. The "Credits" bar is an indication of the number of credits earned compared to the total number of credits required for your degree (minimum of 120 credits for a bachelor's degree, although some degrees require more than 120 credits). The "Credits" bar does not take into consideration degree requirements.



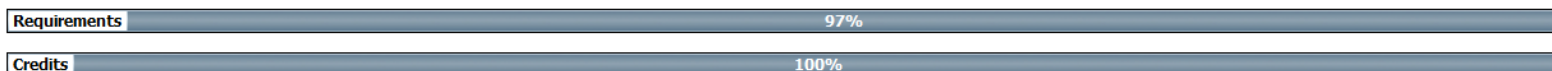
Degree in Bachelor of Arts		Catalog Term: FALL 2009	Credits Required: 120
		Degree GPA: 3.29	Credits Applied: 171
<input checked="" type="checkbox"/>	You meet the minimum GPA requirement		
<input type="checkbox"/>	Major Requirements		
<input checked="" type="checkbox"/>	Required Related		
<input checked="" type="checkbox"/>	Minor Requirements		
<input checked="" type="checkbox"/>	General Education Requirements		
<input checked="" type="checkbox"/>	Your graduation application has been received.		
<input checked="" type="checkbox"/>	You have registered for GRAD 999		

An audit with Requirements Bar at **97% or less** means: INCOMPLETE – There are requirements which have not been met, the audit needs reviewed. 97% is very often only one requirement missing, and this could be the graduation application if the student is registered for their last semester, but graduation applications have not been turned in or processed yet. So, if an audit is at 97% when being reviewed for the graduation application submission, it's likely that all other requirements are met. Students, advisors and chairpersons reviewing audits for graduation should review the degree box to check that everything except for graduation application is either a green checkbox or single yellow tilde box .

Here's an example of an audit which is ONLY MISSING THE GRADUATION APPLICATION (It should look like this going into a student's final semester when their graduation application is being reviewed by their department):

Degree Progress Indicator

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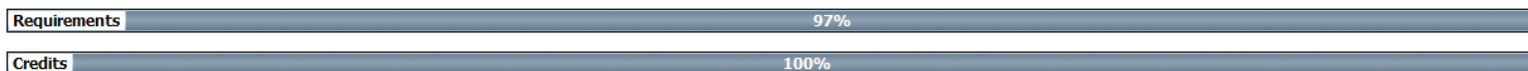


<input type="checkbox"/> Degree in Bachelor of Arts	Catalog Term: FALL 2012 Credits Required: 120 Degree GPA: 4.00 Credits Applied: 121
<input checked="" type="checkbox"/> You meet the minimum GPA requirement	
<input type="checkbox"/> Major Requirements	
<input checked="" type="checkbox"/> Required Related	
<input checked="" type="checkbox"/> General Education Requirements	
<input type="checkbox"/> Your graduation application has not been received.	Still Needed: You must submit an application for graduation in the term you plan to complete your degree requirements. Click here to visit the commencement website to access the graduation application.
<input checked="" type="checkbox"/> You have registered for GRAD 999	

Here's an example where the audit is at 97%, but the graduation application is in and there are MISSING REQUIREMENT(S):

Degree Progress Indicator

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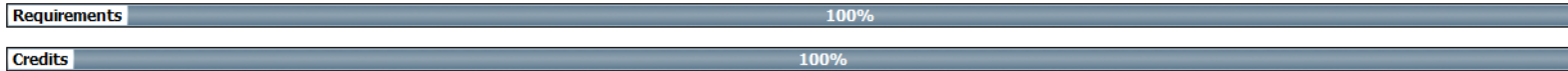
<input type="checkbox"/> Degree in Bachelor of Science in Education	Catalog Term: FALL 2011 Credits Required: 126 Degree GPA: 3.39 Credits Applied: 129.5
<input checked="" type="checkbox"/> You meet the minimum 3.0 GPA requirement	
If you are given the 2.8 GPA Exception for graduation and you graduate with a GPA lower than 3.0, you must have higher certification test scores in order to meet PA state certification requirements.	
<input type="checkbox"/> Major Requirements	Still Needed: See Major in Music, BSE section
<input type="checkbox"/> Professional Education	Still Needed: See Professional Education section
<input checked="" type="checkbox"/> Required Related	
<input checked="" type="checkbox"/> Advanced Professional Studies (APS) Status	
<input type="checkbox"/> General Education Requirements	Still Needed: See General Education section
<input checked="" type="checkbox"/> Your graduation application has been received.	
<input checked="" type="checkbox"/> You have registered for GRAD 999	

An audit with a Requirements Bar at **100%** means: COMPLETE – ALL REQUIREMENTS MET (this includes GRAD 999 registration and the application for graduation which are needed in the final semester).

Here's an example of a student who has ALL REQUIREMENTS MET:

Degree Progress Indicator

Disclaimer: The Progress Bars below do not officially indicate the completion status for degree requirements. They are to be used only as a visual guide. The "Requirements" bar is an indication of the percentage of requirements that have been completed toward the degree requirements included (or presented) on the audit. This percentage can be skewed due to optional requirements or single courses fulfilling multiple requirements. The "Credits" bar is an indication of the number of credits earned compared to the total number of credits required for your degree (minimum of 120 credits for a bachelor's degree, although some degrees require more than 120 credits). The "Credits" bar does not take into consideration degree requirements.



✓ Degree in Bachelor of Science	Catalog Term: FALL 2012	Credits Required: 120
✓ You meet the minimum GPA requirement	Degree GPA: 3.21	Credits Applied: 126
✓ Major Requirements		
✓ Required Related		
✓ General Education Requirements		
✓ Your graduation application has been received.		
✓ You have registered for GRAD 999		

The graduation application requirement goes complete when an application has been received and processed as pending. Once the degree has actually been cleared and awarded, this message will change to show that “your degree has been awarded”:

✓ Degree in Bachelor of Arts	Catalog Term: FALL 2011	Credits Required: 120
✓ You meet the minimum GPA requirement	Degree GPA: 2.89	Credits Applied: 121
✓ Major Requirements		
✓ General Education Requirements		
✓ Your degree has been awarded.		
✓ You have registered for GRAD 999		