

**Program Articulation Agreement**  
**Between**  
**Millersville University of Pennsylvania and Harrisburg Area Community College (HACC)**

This Program Articulation Agreement is between:

Bachelor of Science (BS) in Business Administration Degree  
Millersville University of Pennsylvania  
Millersville, PA

and

Associate of Science in Business Administration  
HACC  
Harrisburg, PA

Millersville University and HACC set forth the conditions upon which Millersville University of Pennsylvania will consider graduates of the Associate of Science degree in Business Administration to transfer for admission with a class standing of junior in Business Administration program at Millersville University of Pennsylvania.

Rationale for the Purpose of the Articulation Agreement

This agreement applies only to students completing the Associates of Science (AS) in Business Administration at HACC and wishing to articulate to the BS in Business Administration at Millersville University of Pennsylvania.

Admissions Requirements and Transfer of Academic Credit

- 1) Students enrolled in the Associate of Science Degree in Business Administration at HACC who wish to articulate to the BS in Business Administration at Millersville University of Pennsylvania must complete the Millersville University of Pennsylvania admission process, including but not limited to: Millersville University of Pennsylvania admissions application, application fee, and submission of all official transcripts from secondary and post-secondary institutions.
- 2) Millersville University of Pennsylvania agrees that graduates of the HACC Associates of Science Degree in Business Administration meet the admissions standards of the junior in the BS in Business, at Millersville University of Pennsylvania if they satisfy the following conditions:
  - a. Applicants with at least a 2.0 grade point average (GPA) in Business Administration AS are eligible for admission to Millersville University of Pennsylvania.
  - b. Prior to matriculation to Millersville University of Pennsylvania, the student will successfully complete the Associate of Science Degree in Business Administration at HACC.

- 3) Millersville University of Pennsylvania agrees that graduates of the HACC will be able to transfer courses and credit to Millersville University of Pennsylvania towards the BS in Business Administration as follows:
  - a. Per existing PA State System of Higher Education transfer policy, all students who complete the Associates of Science degree in Business Administration at HACC and transfer into Millersville's BS in Business Administration program will receive a waiver of Millersville's General Education requirements, with the exception of those courses listed in this agreement.
  - b. Coursework completed at HACC count towards satisfaction of the requirements for the BS in Business Administration and will transfer to Millersville University of Pennsylvania as outlined in this agreement
  - c. All coursework transcribed at HACC beyond those outlined in this agreement will transfer to Millersville University of Pennsylvania and will be applied to the 120 credit total required for conferral of the baccalaureate degree at Millersville University.
  - d. All students who transfer into Millersville University through this agreement will be required to fulfill all applicable residency requirements of Millersville University and the PA State System of Higher Education current at the time of matriculation into Millersville University.

Renewal or Termination of Articulation Agreement:

- 1) HACC agrees to promptly notify Millersville University of Pennsylvania of any substantive curricular modifications to Associate Degree of Science in Business Administration and further agrees that the terms of this agreement will no longer hold unless Millersville University of Pennsylvania provides a written approval that the curricular changes do not alter the intent of the agreement.
- 2) Millersville University of Pennsylvania agrees to provide HACC with information about the Bachelor of Science in Business Administration at Millersville University of Pennsylvania and any changes to the curriculum, if they should occur. Conditions for admission in the Bachelor of Science in Business Administration at Millersville University of Pennsylvania are stipulated in this agreement.

Mutual Terms and Conditions:

- 1) The parties agree to continue their respective policies of nondiscrimination based on Title VI of the Civil Rights Act of 1964 in regard to sex, age, race, color, creed, national origin, Title IX of the Education Amendments of 1972 and other applicable laws, as well as the provisions of the Americans with Disabilities Act. The parties agree to cooperate in the investigation of any claims of discrimination or harassment.
- 2) The laws of the Commonwealth of Pennsylvania shall govern this agreement. This agreement is not a legally binding contract and is not enforceable in a court or in the Pennsylvania Board of Claims. In the event of a dispute between the parties, advice and direction will be offered by the Office of the Chancellor of the State System of Higher Education.
- 3) The relationship between the parties to this Agreement to each other is that of independent contractors. The relationship of the parties to this agreement to each other

shall not be construed to constitute a partnership, joint venture or any other relationship, other than that of independent contractors.

- 4) Neither of the parties shall assume any liabilities to each other. As to liability to each other for injury or death to persons, or damages to property, the parties do not waive any defense as a result of entering into this agreement. This provision shall not be construed to limit either parties' rights, claims or defenses which arise as a matter of law pursuant to any provisions of this agreement. Nothing in this Agreement shall be construed to limit the sovereign immunity of the Commonwealth or of the State System of Higher Education or Millersville University
- 5) The terms of the agreement shall remain in effect, except as stipulated in certain previous terms as listed herein, for a period of five years, subsequent to the date of execution of this agreement, unless terminated by either party. Any party may terminate the agreement with or without cause, on the provision of 120 days written notice to the other party. All commitments made to students who have been accepted, but have not yet completed the program at Millersville, will be honored. In the event of a substantial breach, either party may terminate this agreement.
- 6) This Agreement shall only be modified in writing with the same formality as the original Agreement.
- 7) This Agreement represents the entire understanding between the parties. No other prior or contemporaneous oral or written understandings or promises exist in regards to this relationship. This Agreement supersedes any other agreements, restrictions, representations, or warranties, if any, between the two parties hereto with regard to the subject matter contained herein.

Millersville University of Pennsylvania and HACC have entered into this agreement on the indicated date as witnessed by the signatures below:

Dr. Daniel Wubah  
President  
Millersville University of Pennsylvania

Dr. John Sygielski  
President  
Harrisburg Area Community College

Date

Date

Dr. Gail Gasparich  
Provost and Senior Vice President for  
Academic Affairs  
Millersville University of Pennsylvania

Dr. Alfred Griswold  
Vice President of Academic Affairs  
Harrisburg Area Community College

Date

Date

Approved for form and legality:

Jacqueline C. Fox  
University Legal Counsel

Date

**CURRICULUM TRANSFER AGREEMENT GUIDELINE**

**Harrisburg Area Community College: AS in Business Administration**

**Millersville University of Pennsylvania:  
BS in Business Administration**

**General Information:**

**All students are required to complete an Advanced Writing Course at Millersville if no equivalency completed prior to transfer.**

**HARRISBURG AREA COMMUNITY COLLEGE AS IN BUSINESS ADMINISTRATION**

**MILLERSVILLE UNIVERSITY BS IN BUSINESS ADMINISTRATION**

<b>Major Courses Completed at CC</b>	<b>Cr.</b>	<b>MU Equivalencies</b>	<b>Cr.</b>
ENGL 101	3	ENGL 110	3
ENGL 102 OR ENGL 106	3	ENGL 1XX OR ENGL 1X6	3
COMM 101	3	COMM 100	3
BUSI 101	3	BUSN 101A	3
HUMANITIES & ARTS CORE ELECTIVE	3	HUMANITIES & ARTS CORE ELECTIVE	3
MATH 103 OR MATH 110	3-4	MATH 101 OR MATH 151	3-4
MATH 202	3	MATH 235	3
SCIENCE W/ LAB CORE ELECTIVE	3	SCIENCE W/ LAB CORE ELECTIVE	3
SOCIAL AND BEHAVIORAL SCIENCE CORE ELECTIVE	3	SOCIAL AND BEHAVIORAL SCIENCE CORE ELECTIVE	3
ECON 201	3	ECON 101	3
WELLNESS ELECTIVE	1	WELLNESS ELECTIVE	1
ACCT 150 + ACCT 151	4	BUSN 161	4
ACCT 160 + ACCT 161	4	BUSN 162	4
BUSI 209	3	BUSN 202	3
ECON 202	3	ECON 102	3
MGMT 201	3	BUSN 251	3
MKTG 201	3	BUSN 231	3
CIS 105	3	CMSC 101	3
TRANSFER ELECTIVES	9	TRANSFER ELECTIVES	9
<b>MINIMUM CREDITS NEEDED TO COMPLETE ASSOCIATES DEGREE:</b>	<b>61</b>	<b>CREDITS TRANSFERED:</b>	<b>61</b>