

**Program Articulation Agreement
Between
Millersville University of Pennsylvania and Lehigh Carbon Community College**

This Program Articulation Agreement is between:

BS in Business Administration, General Business
Millersville University of Pennsylvania
(Millersville, PA)

and

AA in Business Administration
Lehigh Carbon Community College
(Schnecksville, PA)

Millersville University and Lehigh Carbon Community College set forth the conditions upon which Millersville University of Pennsylvania will consider graduates of the AA in Business Administration to transfer for admission into the BS in Business Administration, General Business at Millersville University of Pennsylvania.

Rationale for the Purpose of the Articulation Agreement

This agreement applies only to students completing the AA in Business Administration at Lehigh Carbon Community College and wishing to articulate to the BS in Business Administration, General Business at Millersville University of Pennsylvania.

Admissions Requirements and Transfer of Academic Credit

- 1) Students enrolled in the AA in Business Administration at Lehigh Carbon Community College who wish to articulate to the BS in Business Administration, General Business at Millersville University of Pennsylvania must complete the Millersville University of Pennsylvania admission process, including but not limited to: Millersville University of Pennsylvania admissions application, application fee, and submission of all official transcripts from secondary and post-secondary institutions.
- 2) Millersville University of Pennsylvania agrees that graduates of the Lehigh Carbon Community College AA in Business Administration meet the admissions standards of the BS in Business Administration, General Business Millersville University of Pennsylvania if they satisfy the following conditions:
 - a. Applicants with at least a 2.0 grade point average (GPA) at Lehigh Carbon Community College are eligible for admission to Millersville University of Pennsylvania.
 - b. Prior to matriculation to Millersville University of Pennsylvania, the student will show successful completion of AA in Business Administration at Lehigh Carbon Community College.
- 3) Millersville University of Pennsylvania agrees that graduates of the Lehigh Carbon Community College AA in Business Administration program will be able to transfer courses and

credit to Millersville University of Pennsylvania towards the BS in Business Administration, General Business as follows:

- a. Coursework completed at Lehigh Carbon Community College towards satisfaction of the requirements for the BS in Business Administration, General Business will transfer to Millersville University of Pennsylvania as outlined in Appendix A of this agreement.
- b. All coursework transcribed at Lehigh Carbon Community College beyond those outlined in Appendix A of this agreement will transfer to Millersville University of Pennsylvania and will be applied to the 120-credit total required for conferral of the baccalaureate degree at Millersville University.
- c. All students who transfer into Millersville University through this agreement will be required to fulfill all applicable residency requirements of Millersville University and the PA State System of Higher Education current at the time of matriculation into Millersville University.

Renewal or Termination of Articulation Agreement:

- 1) Lehigh Carbon Community College agrees to promptly notify Millersville University of Pennsylvania of any substantive curricular modifications to the AA in Business Administration program and further agrees that the terms of this agreement will no longer hold unless Millersville University of Pennsylvania provides a written approval that the curricular changes do not alter the intent of the agreement.
- 2) Millersville University of Pennsylvania agrees to provide Lehigh Carbon Community College with information about the BS in Business Administration, General Business program at Millersville University of Pennsylvania and any changes to the curriculum, if they should occur.

Mutual Terms and Conditions:

- 1) The parties agree to continue their respective policies of nondiscrimination based on Title VI of the Civil Rights Act of 1964 in regard to sex, age, race, color, creed, national origin, Title IX of the Education Amendments of 1972 and other applicable laws, as well as the provisions of the Americans with Disabilities Act. The parties agree to cooperate in the investigation of any claims of discrimination or harassment.
- 2) The laws of the Commonwealth of Pennsylvania shall govern this agreement. This agreement is not a legally binding contract and is not enforceable in a court or in the Pennsylvania Board of Claims. In the event of a dispute between the parties, advice and direction will be offered by the Office of the Chancellor of the State System of Higher Education.
- 3) The relationship between the parties to this Agreement to each other is that of independent contractors. The relationship of the parties to this agreement to each other shall not be construed to constitute a partnership, joint venture or any other relationship, other than that of independent contractors.

- 4) Neither of the parties shall assume any liabilities to each other. As to liability to each other for injury or death to persons, or damages to property, the parties do not waive any defense as a result of entering into this agreement. This provision shall not be construed to limit either parties' rights, claims or defenses which arise as a matter of law pursuant to any provisions of this agreement. This provision shall not be construed to limit the sovereign immunity of the Commonwealth or of the State System of Higher Education or Millersville University
- 5) The terms of the agreement shall remain in effect, except as stipulated in certain previous terms as listed herein, for a period of five years, subsequent to the date of execution of this agreement, unless terminated by either party. Any party may terminate the agreement with or without cause, on the provision of 120 days written notice to the other party. All commitments made to students who have been accepted, but have not yet completed the program at Millersville, will be honored. In the event of a substantial breach, either party may terminate this agreement.

This Agreement represents the entire understanding between the parties. This Agreement shall only be modified in writing with the same formality as the original Agreement.

Millersville University of Pennsylvania and Lehigh Carbon Community College have entered into this agreement on the indicated date as witnessed by the signatures below:

Dr. Daniel Wubah
President
Millersville University of Pennsylvania

Dr. Ann Bieber
President
Lehigh Carbon Community College

Date

Date

Dr. Gail Gasparich
Provost and Senior Vice President for
Academic Affairs
Millersville University of Pennsylvania

Larissa Verta
VP of Academic Services & Student
Development
Lehigh Carbon Community College

Date

Date

Approved for form and legality:

Jacqueline C. Fox
University Legal Counsel

Date

CURRICULUM TRANSFER AGREEMENT GUIDELINE

Lehigh Carbon Community College: AA in Business Administration

Millersville University of Pennsylvania: BS in Business Administration, General Business

General Information:

All students are required to complete an Advanced Writing Course at Millersville if no equivalency completed prior to transfer.

LEHIGH CARBON COMMUNITY COLLEGE AA IN BUSINESS ADMINISTRATION

MILLERSVILLE UNIVERSITY BS IN BUSINESS ADMINISTRATION, GENERAL BUSINESS

Major Courses Completed at CC	Cr.	MU Equivalencies	Cr.
ACC 160	3	BUAD 161	3
BUS 109	1	UNIV 1X1	1
BUS 211	3	BUAD 251	3
CIS 105 OR CIS 155	3	CSCI 101 OR CSCI 161	3
ENG 105	3	ENGL 110	3
HUMANITIES ELECTIVE	3	HUMANITIES ELECTIVE	3
ACC 161	3	BUAD 162	3
BUS 221	3	BUAD 231	3
ENG 106	3	ENGL 230	3
MAT 150 OR BUS 150	3	MATH 130 OR ECON 231	3
HUMANITIES/SOCIAL SCIENCES ELECTIVE	3	HUMANITIES/SOCIAL SCIENCES ELECTIVE	3
ACC 203	3	BUAD 2XX	3
BUS 241	3	BUAD 202	3
ECO 201	3	ECON 201	3
ENG 111	3	COMM 100	3
LAB SCIENCE ELECTIVE	3	LAB SCIENCE ELECTIVE	3
BUS 256 OR ECO/PSC 237	3	BUAD 201 OR ECON 203	3
ECO 202	3	ECON 102	3
MAT 188 OR MAT 191	3	MATH 151 OR MATH 1X1	3
FREE ELECTIVE	4-6	FREE ELECTIVE	4-6
MINIMUM CREDITS NEEDED TO COMPLETE ASSOCIATES DEGREE:	62.5	CREDITS TRANSFERED:	62.5