

**Program Articulation Agreement
Between
Millersville University of Pennsylvania and Pennsylvania Highlands Community
College**

This Program Articulation Agreement is between:

BS in Business Administration with a concentration
in General Business
Millersville University of Pennsylvania
(Millersville, PA)

and

AS in Business Administration
PA Highlands Community College
(Johnstown, PA)

Millersville University and Pennsylvania Highlands Community College set forth the conditions upon which Millersville University of Pennsylvania will consider graduates of the AS in Business Administration to transfer for admission into the BS in Business Administration with a concentration in General Business at Millersville University of Pennsylvania.

Rationale for the Purpose of the Articulation Agreement

This agreement applies only to students completing the AS in Business Administration at Pennsylvania Highlands Community College and wishing to articulate to the BS in Business Administration with a concentration in General Business at Millersville University of Pennsylvania.

Admissions Requirements and Transfer of Academic Credit

- 1) Students enrolled in the AS in Business Administration at Pennsylvania Highlands Community College who wish to articulate to the BS in Business Administration with a concentration in General Business at Millersville University of Pennsylvania must complete the Millersville University of Pennsylvania admission process, including but not limited to: Millersville University of Pennsylvania admissions application, application fee, and submission of all official transcripts from secondary and post-secondary institutions.
- 2) Millersville University of Pennsylvania agrees that graduates of the Pennsylvania Highlands Community College AS in Business Administration meet the admissions standards of the BS in Business Administration with a concentration in General Business Millersville University of Pennsylvania if they satisfy the following conditions:
 - a. Applicants with at least a 2.0 grade point average (GPA) at Pennsylvania Highlands Community College are eligible for admission to Millersville University of Pennsylvania.
 - b. Prior to matriculation to Millersville University of Pennsylvania, the student will show successful completion of AS in Business Administration at Pennsylvania Highlands Community College.
- 3) Millersville University agrees that graduates of the Pennsylvania Highlands Community College AS in Business Administration program will be able to transfer courses and

credit to Millersville University of Pennsylvania towards the BS in Business Administration with a concentration in General Business as follows:

- a. Coursework completed at Pennsylvania Highlands Community College towards satisfaction of the requirements for the BS in Business Administration with a concentration in General Business will transfer to Millersville University of Pennsylvania as outlined in this agreement.
- b. All coursework transcribed at Pennsylvania Highlands Community College beyond those outlined in this agreement will transfer to Millersville University of Pennsylvania and will be applied to the 120-credit total required for conferral of the baccalaureate degree at Millersville University.
- c. All students who transfer into Millersville University through this agreement will be required to fulfill all applicable residency requirements of Millersville University and the PA State System of Higher Education current at the time of matriculation into Millersville University.

Renewal or Termination of Articulation Agreement:

- 1) Pennsylvania Highlands Community College agrees to promptly notify Millersville University of Pennsylvania of any substantive curricular modifications to the AS in Business Administration program and further agrees that the terms of this agreement will no longer hold unless Millersville University of Pennsylvania provides a written approval that the curricular changes do not alter the intent of the agreement.
- 2) Millersville University of Pennsylvania agrees to provide Pennsylvania Highlands Community College with information about the BS in Business Administration with a concentration in General Business program at Millersville University of Pennsylvania and any changes to the curriculum, if they should occur.

Mutual Terms and Conditions:

- 1) The parties agree to continue their respective policies of nondiscrimination based on Title VI of the Civil Rights Act of 1964 in regard to sex, age, race, color, creed, national origin, Title IX of the Education Amendments of 1972 and other applicable laws, as well as the provisions of the Americans with Disabilities Act. The parties agree to cooperate in the investigation of any claims of discrimination or harassment.
- 2) The laws of the Commonwealth of Pennsylvania shall govern this agreement. This agreement is not a legally binding contract and is not enforceable in a court or in the Pennsylvania Board of Claims. In the event of a dispute between the parties, advice and direction will be offered by the Office of the Chancellor of the State System of Higher Education.
- 3) The relationship between the parties to this Agreement to each other is that of independent contractors. The relationship of the parties to this agreement to each other shall not be construed to constitute a partnership, joint venture or any other relationship, other than that of independent contractors.
- 4) Neither of the parties shall assume any liabilities to each other. As to liability to each other for injury or death to persons, or damages to property, the parties do not waive any defense as a result of entering into this agreement. This provision shall not be construed to limit either parties' rights, claims or defenses which arise as a matter of law pursuant to any provisions of this agreement. Nothing in this Agreement shall be construed to limit the sovereign immunity of the Commonwealth or of the State System of Higher Education or Millersville University
- 5) The terms of the agreement shall remain in effect, except as stipulated in certain previous terms as listed herein, for a period of five years, subsequent to the date of execution of this agreement, unless terminated by either party. Any party may terminate the agreement with or without cause, on the provision of 120 days written notice to the other party. All commitments made to students who have

been accepted, but have not yet completed the program at Millersville, will be honored. In the event of a substantial breach, either party may terminate this agreement.

- 6) This Agreement shall only be modified in writing with the same formality as the original Agreement.
- 7) This Agreement represents the entire understanding between the parties. No other prior or contemporaneous oral or written understandings or promises exist in regards to this relationship. This Agreement supersedes any other agreements, restrictions, representations, or warranties, if any, between the two parties hereto with regard to the subject matter contained herein.

Millersville University of Pennsylvania and Pennsylvania Highlands Community College have entered into this agreement on the indicated date as witnessed by the signatures below:

Dr. Daniel Wubah
President
Millersville University of Pennsylvania

Dr. Steve Nunez
President
Pennsylvania Highlands Community College

Date

Date

Dr. Gail Gasparich
Provost and Senior Vice President for
Academic Affairs
Millersville University of Pennsylvania

Cynthia Doherty
VP of Academic Affairs
Pennsylvania Highlands Community
College

Date

Date

Approved for form and legality:

Jacqueline C. Fox
University Legal Counsel

Date

CURRICULUM TRANSFER AGREEMENT GUIDELINE

PA Highlands Community College: AS in Business Administration

Millersville University of Pennsylvania: BS in Business Administration with a concentration in General Business

General Information:

All students are required to complete an Advanced Writing Course at Millersville if no equivalency completed prior to transfer.

PA HIGHLANDS COMMUNITY COLLEGE AS IN BUSINESS ADMINISTRATION

MILLERSVILLE UNIVERSITY BS IN BUSINESS ADMINISTRATION WITH A CONCENTRATION IN GENERAL BUSINESS

Major Courses Completed at CC	Cr.	MU Equivalencies	Cr.
ECO 100	3	ECON 101	3
ECO 110	3	ECON 102	3
MAT 145	3	MATH 101	3
ACC 150	3	BUAD 161	3
ACC 230	3	BUAD 162	3
BUS 210	3	BUAD 202	3
BUS 230	3	BUAD 231	3
BUS 125	3	BUAD 251	3
MAT 200	3	MATH 235	3
BUS 110	3	BUAD 101	3
FYE 101	1	UNIV 1XX	1
CIT 100	3	CSCI 101	3
COM 101	3	COMM 100	3
SCIENCE W/ LAB ELECTIVE	4	SCIENCE W/ LAB ELECTIVE	4
SCEINCE W/ LAB ELECTIVE	4	SCIENCE W/ LAB ELECTIVE	4
SOCIAL SCIENCES ELECTIVE	3	SOCIAL SCIENCES ELECTIVE	3
CULTURAL AWARENESS & DIVERSE PERSPECTIVES	3	HUMANITIES ELECTIVE	3
ENG 110	3	ENGL 110	3
ENG 200, ENG 205, OR ENG 225	3	ENGL 230, ENGL 2X5, OR WRIT 312	3
MAT 205	3	MATH 151	3
VALUES AND ETHICS ELECTIVE	3	VALUES AND ETHICS ELECTIVE	3
MINIMUM CREDITS NEEDED TO COMPLETE ASSOCIATES DEGREE:	63	CREDITS TRANSFERED:	63