

**Dual Admissions Program Articulation Agreement
Between
Millersville University of Pennsylvania and Reading Area Community College (RACC)**

This Program Articulation Agreement is between:

Bachelor of Arts (BS) Business Administration
Millersville University of Pennsylvania
Millersville, PA

and

Associate of Arts (AA) in Business Administration
Reading Area Community College (RACC)
Reading, PA

Millersville University and RACC set forth the conditions upon which Millersville University of Pennsylvania will consider graduates of the Associate of Arts in Business Administration to transfer for admission into the BS in Business Administration at Millersville University of Pennsylvania.

Rationale for the Purpose of the Articulation Agreement

This agreement applies only to students completing the Associate of Arts in Business Administration at RACC and wishing to articulate to the BS in Business Administration at Millersville University of Pennsylvania.

Admissions Requirements and Transfer of Academic Credit

- 1) Students enrolled in the Associate of Arts in Business Administration at RACC who wish to articulate to the BS in Business Administration at Millersville University of Pennsylvania must complete the Millersville University of Pennsylvania admission process, including but not limited to: Millersville University of Pennsylvania admissions application, and submission of all official transcripts from secondary and post-secondary institutions.
- 2) Millersville University of Pennsylvania agrees that graduates of the Associate of Arts in Business Administration RACC meet the admissions standards of the BS in Business Administration at Millersville University of Pennsylvania if they satisfy the following conditions:
 - a. Applicants with at least a 2.0 grade point average (GPA) at Associate of Arts in Business Administration are eligible for admission to Millersville University of Pennsylvania.
 - b. Prior to matriculation to Millersville University of Pennsylvania, the student will successfully complete the Associate of Arts in Business Administration at RACC.
- 3) Millersville University of Pennsylvania agrees that graduates of the Associate of Applied Science in Business Management at RACC will be able to transfer courses and credit to

Millersville University of Pennsylvania towards the BS in Business Administration as follows:

- a. Per existing PA State System of Higher Education transfer policy, all students who complete the Associate of Arts in Business Administration degree at RACC and transfer into Millersville's Bachelor of Science program will receive a waiver of Millersville's General Education requirements, with the exception of those courses listed in this agreement.
- b. Coursework completed at RACC towards satisfaction of the requirements for the Associate of Arts in Accounting will transfer to Millersville University of Pennsylvania as outlined in this agreement
- c. All coursework transcribed at RACC beyond those outlined in this agreement will transfer to Millersville University of Pennsylvania and will be applied to the 120-credit total required for conferral of the baccalaureate degree at Millersville University.
- d. All students who transfer into Millersville University through this agreement will be required to fulfill all applicable residency requirements of Millersville University and the PA State System of Higher Education current at the time of matriculation into Millersville University.

Renewal or Terminated of Articulation Agreement:


- 1) RACC agrees to promptly notify Millersville University of Pennsylvania of any substantive curricular modifications to the Associate of Arts in Business Administration at RACC and further agrees that the terms of this agreement will no longer hold unless Millersville University of Pennsylvania provides a written approval that the curricular changes do not alter the intent of the agreement.
- 2) Millersville University of Pennsylvania agrees to provide RACC with information about the Bachelor of Science in Business Administration at Millersville University of Pennsylvania and any changes to the curriculum, if they should occur. Conditions for admission in the Bachelor of Science in Business Administration at Millersville University of Pennsylvania are stipulated in this agreement.

Mutual Terms and Conditions:

1. The parties agree to continue their respective policies of nondiscrimination based on Title VI of the Civil Rights Act of 1964 in regard to sex, age, race, color, creed, national origin, Title IX of the Education Amendments of 1972 and other applicable laws, as well as the provisions of the Americans with Disabilities Act. The parties agree to cooperate in the investigation of any claims of discrimination or harassment.
2. The laws of the Commonwealth of Pennsylvania shall govern this agreement. This agreement is not a legally binding contract and is not enforceable in a court or in the Pennsylvania Board of Claims. In the event of a dispute between the parties, advice and direction will be offered by the Office of the Chancellor of the State System of Higher Education.
3. The relationship between the parties to this Agreement to each other is that of independent contractors. The relationship of the parties to this agreement to each other shall not be construed to constitute a partnership, joint venture or any other relationship, other than that of independent contractors.

4. Neither of the parties shall assume any liabilities to each other. As to liability to each other for injury or death to persons, or damages to property, the parties do not waive any defense as a result of entering into this agreement. This provision shall not be construed to limit either parties' rights, claims or defenses which arise as a matter of law pursuant to any provisions of this agreement. Nothing in this Agreement shall be construed to limit the sovereign immunity of the Commonwealth or of the State System of Higher Education or Millersville University
5. The terms of the agreement shall remain in effect, except as stipulated in certain previous terms as listed herein, for a period of five years, subsequent to the date of execution of this agreement, unless terminated by either party. Any party may terminate the agreement with or without cause, on the provision of 120 days written notice to the other party. All commitments made to students who have been accepted, but have not yet completed the program at Millersville, will be honored. In the event of a substantial breach, either party may terminate this agreement.
6. This Agreement shall only be modified in writing with the same formality as the original Agreement.
7. This Agreement represents the entire understanding between the parties. No other prior or contemporaneous oral or written understandings or promises exist in regards to this relationship. This Agreement supersedes any other agreements, restrictions, representations, or warranties, if any, between the two parties hereto with regard to the subject matter contained herein.

Millersville University of Pennsylvania and RACC have entered into this agreement on the indicated date as witnessed by the signatures below:

DocuSigned by:

2B1AD25D8E4C4E1...
Dr. Daniel Wubah
President
Millersville University of Pennsylvania


Date 5/13/2025 | 14:59 EDT


DocuSigned by:

CC1B574FE4F9432...
Dr. Gail Gasparich
Provost and Senior VP for
Academic Affairs
Millersville University of Pennsylvania

Date 5/13/2025 | 15:24 EDT

Dr. Susan Looney
President
RACC


Date 5/9/25


Cynthia Seaman
VP of Academic Programs
RACC

Date 5/8/25

Approved for form and legality:

DocuSigned by:

Jacqueline C. Fox

40B92443F09C4F2

Jacqueline C. Fox

University Legal Counsel

Date 5/14/2025 | 12:27 EDT

APPENDIX A: Program-to-program curriculum Transfer Guide

CURRICULUM TRANSFER AGREEMENT GUIDELINE			
Reading Area Community College: AA in Business Administration		Millersville University of Pennsylvania: BS in Business Administration	
General Information:			
All students are required to complete an Advanced Writing Course at Millersville if no equivalency completed prior to transfer.			
READING AREA COMMUNITY COLLEGE AA IN BUSINESS ADMINISTRATION		MILLERSVILLE UNIVERSITY BS IN BUSINESS ADMINISTRATION	
Major Courses Completed at CC	Cr.	MU Equivalencies	Cr.
BUS 100	3	BUAD 101	3
ACC 105	3	BUAD 161	3
BUS 200	3	ECON 101	3
BUS 201	3	ECON 102	3
MGT 100	3	BUAD 251	3
ORI 103	3	UNIV 103	3
COM 121	3	ENGL 110	3
COM 151	3	COMM 100	3
IFT 110	3	CSCI 101	3
COM 221	3	ENGL 2X2	3
ENG 125	3	ENGL 230	3
HUMANITIES ELECTIVE	6	HUMANITIES ELECTIVE	6
MAT 150 OR HIGHER-LEVEL MATH	3		3
NATURAL/PHYSICAL SCIENCES GENERAL EDUCATION	7-8	NATURAL/PHYSICAL SCIENCES GENERAL EDUCATION	7-8
SOCIAL SCIENCES GENERAL EDUCATION	6	SOCIAL SCIENCES GENERAL EDUCATION	6
MINIMUM CREDITS NEEDED TO COMPLETE ASSOCIATES DEGREE:	60	CREDITS TRANSFERED:	60

