

EMERGENCY

QUICK-REFERENCE GUIDE

Numbers to Know:

9-1-1

Non-Emergency 717-871-4357 **Health Services** 717-871-5250

Information Desk 717-871-4636 TAT 717-871-7070

Emergency Tips

- <u>Common Sense</u>: Good judgment and logic lead to good decisions
- <u>Stay Calm</u>: Panic leads to confusion and disorientation
- Call 9-1-1: Never hesitate
- <u>Exits</u>: Know more than one way out of buildings

Fire Emergencies

- If able, pull the nearest fire alarm
- Call 9-1-1
- Evacuate the building
- If willing and able help those who need assistance
- <u>DO NOT</u> Bring anything with you
- DO NOT use the elevator
- DO NOT reenter the building

Sick or Injured Persons

- Determine the nature of sickness or injury <u>only</u> if it is safe to do so
- Call 9-1-1
- Remain with the person until police or medical personal arrive

Weather Emergencies

- Tornado Safety:
 - Put as many walls between you and the outside
 - Stay alert for rapidly rotating clouds stretching toward the ground.
 - Seek shelter in a sturdy building, and away from any windows
- Severe Thunderstorm Safety:
 - "When thunder roars, go in doors!"
 - Do not hide under trees! Go indoors, away from windows, and stay away from wired electronic devices.
- Flood Safety:
 - Do not walk or drive through standing water
 - Pay attention to and stay clear of areas of swiftlyflowing water
- DO NOT leave the building until the storm has ended
- Call 9-1-1 to report any injuries, downed power lines, or damages to buildings
- Stay tuned to MU Alerts, www.millersville.edu, your local radio station for updates
- **IMPORTANT**
 - Any severe weather warning means the mentioned event is occurring and has been spotted.

Active Shooter

There are three options one has when faced with an active shooter situation. Run, hide or fight.

Run

- If there is a safe way to evacuate the area, do so.
- Help others to evacuate
- Do not let indecision by others slow you down
- Prevent others from walking into the danger zone.
- Call 9-1-1

Hide

- If you are unable to flee the building find a secure room.
- Lock and/or barricade the door
- Silence your phone
- Hide behind large objects
- Remain very quiet
- Your hiding place should:
 - Be out of the shooter's view
 - Provide protection if shots are fired in your direction
 - Not trap or restrict your options for movement

Fight

- ***Only as a last resort, and if your life is in danger***
- Attempt to incapacitate the shooter
- Act with physical aggression
- Improvise weapons

It is everyone's responsibility (students, employees, and visitors) to report incidents that could possibly result in harm to the campus community to the Threat Assessment Team by calling (717) 871-7070 or in case of an emergency, directly

Sign up for MU Alerts so you can be notified for campus closures, weather and other emergencies!! Go to mualert.millersville.edu to register your number

