

## Student Memorial Center

### Inclement Weather Guidelines

In the event MU experiences inclement weather or other unforeseen circumstances that disrupt normal campus operations, the University may close for the day/early or announce a delayed opening. **Any University closings or delays will directly impact and alter the Student Memorial Center's hours of operation.**

**UNIVERSITY 24-HOUR CLOSING:** In the event the University announces an unscheduled closure for a 24-hour period, the Student Memorial Center will make every effort to open the facility on *reduced* operating hours. During reduced hours, the SMC will strive to *open* no later than 11am and *close* no earlier than 9pm.

- All activities and programs previously scheduled in the SMC during the University closing period will be canceled for the day regardless of reduced operating hours.
- The Galley will remain open during its regularly scheduled hours of operation Sunday - Thursday

**UNIVERSITY EARLY CLOSING:** In the event the University announces an early closing, the Student Memorial Center will strive to remain open until 9pm. For example, if the University announces it will close early at 5pm (e.g., inclement weather), the Student Memorial Center will close at 9pm.

- All activities and programs previously scheduled in the SMC during the University closing period will be *canceled*
- The Galley will remain open during its regularly scheduled hours of operation Sunday - Thursday

**DELAYED OPENING:** If the University announces a delay, the Student Memorial Center will strive to open *two hours* before the University is scheduled to open. For example, if the University announces a delay until 10am, the Student Memorial Center will open at 8am.

- All activities and programs previously scheduled to begin during the delay period will be cancelled. However, all events and activities will proceed as normal at the time the University is scheduled to open.

**WINTER/SUMMER:** If the University announces a full/partial closure or delayed opening during the winter/summer terms, the Student Memorial Center will operate from the University's revised schedule and *not* have its own unique revised schedule as outlined above.

- All activities and programs previously scheduled to begin during the delay period will be cancelled. However, all events and activities will proceed as normal at the time the University is scheduled to open.

**Notes:**

- The above practices serve as guidelines only, as hours and operations are subject to change due to the nature of the University delay/closure
- The SMC Recreation Center will follow the practices as outlined above.
- The SMC door schedule will be modified to reflect any revised hours. (e.g., if delayed until 10am, the SMC will be scheduled to unlock at 8am)
- SMC employees will continue to have swipe access outside of normal hours of operation
  - Please email [smc@millersville.edu](mailto:smc@millersville.edu) to add SMC employee names to the swipe list
- The most up-to-date hours will be posted via the [SMC website](#)
- The most reliable method to check for University delays/cancellations is through [MU Alert](#), via email, and/or visiting the [Millersville website](#)
- Millersville University [Policy on Delays & Cancellations](#)

Millersville University  
STUDENT MEMORIAL CENTER