

## NOONAN ENDOWMENT FUND

### Statement of Purpose and Guidelines

The Noonan Endowment Fund has been established to encourage and facilitate programs and events for the enrichment of students at Millersville University. The committee that oversees the fund encourages proposals of any kind that enrich the educational experience of students and that broaden the cultural awareness of the entire university community.

In principle, the committee encourages proposals intended to supplement classroom instruction, and it encourages applicants to seek additional funding from other university or private sources. Funding does not cover food or lodging expenses.

Types of programs qualifying for consideration:

1. Field trips to museums, galleries, theatres, and other cultural settings;
2. Active participation in conferences, symposia, and other meetings.
3. Off-campus research, performances, or competitions;
4. Programs that bring speakers, artistic ensembles, and other performances to the campus.

Preference for distribution of Noonan Endowment Fund monies will be given to: (The following are not in priority order.)

1. Activities that involve active student participation such as individual performances or other presentations at national or state societies and conferences;
2. Opportunities that may be limited in terms of dates available and/or proximity of locations;
3. Programs that benefit the general university community;
4. Activities that benefit the largest number of students;
5. Activities that appear to be cross-disciplinary in nature;
6. Groups who demonstrate that they are conducting activities to help underwrite the total expenses incurred. Cost per student will be a major factor in committee consideration.

**Recipients of Noonan awards who are presenting at conferences are required to present at the Made in Millersville event in the Spring Semester as a condition of this award. The date of the 2020 event is April 14, 2020. Please contact René Muñoz for additional information.**

If a student receives this award in the Fall semester and is graduating in December, then they must make arrangements with their faculty sponsor for the work to be shown in the Spring following the award.

## APPLICATION PROCEDURES

Generally, proposals for Noonan Funds will be accepted two times each academic year—once at the beginning of the Fall term and again at the beginning of the Spring term. A unified series of events, such as concerts or plays, which encompasses more than one term should be applied for during that event's enrollment period. In addition, activities that fall during the first five weeks of a semester should be duly noted and applied for no later than one month before the date of the activity. A schedule for the regular application periods follows:

1. For the Fall term, the application period will be from the first day of classes through approximately the third week of classes. The committee will announce its decisions approximately three weeks after the close of the application period.
2. For the Spring and Summer terms, the application period will be from the first day of classes through approximately the third week of classes. The committee will announce its decision approximately three weeks after the close of the application period.

All proposals for Noonan Funds **must** be filed on CURRENT form provided by the committee, at the following link:

**[https://millersvilleirb.formstack.com/forms/noonan\\_endowment\\_award\\_application](https://millersvilleirb.formstack.com/forms/noonan_endowment_award_application)**.

Proposals must be submitted electronically. You will receive a confirmation email, as well as a copy of your submitted proposal upon successful submission via email within 24 hours.

One week after the completion of a Noonan-funded activity, each party receiving an allocation must submit a complete **final accounting of expenses**. This statement must be on file before the committee will consider future proposals from that organization.

All inquiries and applications should be directed to the Noonan Committee – c/o Dr. Rene Munoz, Lyle 345, Ext. 4457 or by email [sponsored.programs@millersville.edu](mailto:sponsored.programs@millersville.edu).