

Millersville University
Office of Student Conduct & Community Standards
Administrative Appeal Form

A student or student organization found to have violated the Student Code of Conduct by the Director of Student Conduct & Community Standards or their designee, may appeal the decision in writing to the Office of Student Conduct & Community Standards within five (5) business days following the Hearing Officer's decision.

An appeal must be based on one of the following criteria:

- Alleged violations of Administrative Hearing procedures. This is not a rehearing of the case. Charges will not be dropped or changed.
- New information pertaining to the case that was not available at the time of the Administrative Hearing that may substantially change the decision.
- Sanctions imposed were arbitrary or capricious for the violation of the Student Code of Conduct. *See glossary of terms in the Student Code of Conduct

After completing and submitting the Administrative Appeal Form, a student or student organization may be granted an appeal. If approved, the Director, Assistant Director of Student Conduct & Community Standards or the University Appeal Board will review the case. This form must be submitted to the Secretary for the Office of Student Conduct & Community Standards (Student Memorial Center, Suite #107) or emailed to student.conduct@millersville.edu.

Name (please print): _____

Phone Number: _____

Signature: _____

Date: _____

*****Please provide rationale for the appeal choice you made above and attach to this form.**