Activating your MU accounts

At MU you will have 3 important accounts.

**myVille** – this account provides access to your email, the university portal, computer labs, printing and wireless network access (dorm internet access if you are a resident student)

**MAX** – this account provides access to registration, grades, transcripts and degree audits, bursar and financial aid

**Desire 2 Learn** – this account provides access to the online course management system

You can activate all of your accounts in one place in just a few steps through any computer that has internet access.

Open an internet browser and go to: http://myaccount.millersville.edu and click “First Time Account Setup”

**Step 1**
- Enter your M-Number
- Enter your birth date in six digit format ex. 060686
- Enter your home Zip code

**Step 2**
- Choose a myVille password - must be a minimum of 6 characters long and contain at least 2 of the following: lower case character, UPPER case character, number, special case character (!, @, $...) 
- Retype to verify

**Step 3**
- Set your MAX pin number – must be 6 numeric digits
- Retype to verify

**Step 4**
- Select a security question – in the event that you lose/forget your password the secret question will allow you to reset your password
- Type the answer
- Retype to verify