If you have been impacted by sexual misconduct, there are a number of ways to report the incident and a wide array of services available to obtain the information, support and assistance you need to ensure your health and safety. Additional information can be found on the University’s Sexual Violence website: [www.millersville.edu/sexualviolence](http://www.millersville.edu/sexualviolence)

### IMMEDIATELY AFTER AN INCIDENT

#### REPORTING THE INCIDENT

You are strongly encouraged to report sexual violence to the police.

Additional reporting options listed in section 3.

**HOW TO CONTACT THE POLICE**

<table>
<thead>
<tr>
<th>Emergency</th>
<th>Non-emergency</th>
</tr>
</thead>
<tbody>
<tr>
<td>911</td>
<td>Millersville University Police Department, Boyer Building 717-871-4357</td>
</tr>
<tr>
<td></td>
<td>Millersville Borough Police Department 717-872-4657</td>
</tr>
<tr>
<td></td>
<td>Manor Township Police Department 717-299-5231</td>
</tr>
<tr>
<td></td>
<td>Lancaster City Police Department 717-735-3300</td>
</tr>
<tr>
<td></td>
<td>24/7 Lancaster County Non-Emergency Dispatch *dispatch all Lancaster County Police Departments 717-664-1180</td>
</tr>
</tbody>
</table>

#### SEEKING EMERGENCY MEDICAL ATTENTION

You are encouraged to seek immediate medical attention.

Timely medical attention is crucial to obtain evidence in criminal or civil procedures. It is important to preserve evidence. Do not eat, drink, smoke, comb your hair, shower, urinate, defecate or douche as these behaviors can damage evidence. If you do change your clothes, put all clothing you were wearing at the time of the incident in a paper, not plastic, bag.

Lancaster General Hospital has nurses who are specially trained to collect evidence for victims of sexual assault, and this evidence collection must occur within 72 hours of the assault. A victim advocate from the Lancaster YWCA will be at the hospital to provide you with support.

The care you receive after a sexual assault is as confidential as any other health care and will not be reported to the police or the University unless you want to report it. More information about the sexual assault exam and your options are available on the University’s Sexual Violence Resource website. You can receive health care (pregnancy test, medications to prevent infections) at any facility. Non-emergent care can be received through campus Health Services, Witmer Building.

#### SEEKING CONFIDENTIAL CRISIS COUNSELING

There are a number of crisis hotlines that you may call for confidential advice, support and information immediately after a sexual assault.

**CONFIDENTIAL HOTLINE NUMBERS TO CALL**

- YWCA Sexual Assault Prevention and Counseling Center 717-392-7273
- Domestic Violence Services of Lancaster 717-299-1249
- Crisis Intervention of Lancaster County 717-394-2631
**REPORTING OPTIONS**

You have several options for filing a report of sexual assault. You may pursue all or none of these options. You are not required to file a report immediately; however it is important to preserve any evidence of the sexual assault.

**Police Report (Criminal Investigation)**

Students are encouraged to report sexual assault to the police. Both the police department and District Attorney’s offices are victim-centric. Police do not force individuals to “press charges.” It is the first step of a criminal investigation. The goal of a criminal investigation is to determine if a crime has occurred and if a suspect can be linked to the crime. The Millersville police department will involve a YWCA advocate during the initial stages of a police report. All other Lancaster departments will involve a YWCA advocate upon a hospital medical exam if not earlier. Police will not charge a complainant who had been drinking with underage drinking charges.

**Anonymous Complaints**

You may file an anonymous complaint through Student Conduct online: [www.millersville.edu/studentconduct](http://www.millersville.edu/studentconduct). However, filling out a complaint anonymously limits Student Conduct staff in offering support services and their ability to investigate and respond to the incident.

**University Complaint**

If the alleged respondent is a University student, you may file a University complaint by contacting the Title IX Office by phone: 717-871-4100 or online: [www.millersville.edu/studentconduct](http://www.millersville.edu/studentconduct) or by contacting any University employee to assist you with your report to Student Conduct. A University complaint is governed by the University Student Code of Conduct. You may seek either “formal” or “informal” resolution; the standard of proof is “a preponderance of the evidence,” and potential sanctions may include suspension or expulsion.

**Students making a report have the right to be considered for amnesty of other Code of Conduct violations when reporting a sexual misconduct incident.** A full listing of student rights can be found in the Student Code of Conduct.

Complaints of this nature against faculty or staff are handled by the Office of Human Resources: [www.millersville.edu/hr](http://www.millersville.edu/hr) or 717-871-4950.

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**TITLE IX**

Millersville University is committed to supporting survivors of sexual assault and misconduct. We are dedicated to creating a climate that is preventative, safe, supportive and provides due process for ALL students, employees and visitors. The University is required by Federal Law under Title IX to investigate allegations of Sexual Misconduct. The University uses the term “sexual misconduct” as any type of sexual contact or conduct that occurs without the explicit consent of the recipient and includes violations of sexual harassment, sexual assault, relationship violence, dating violence, domestic violence, stalking and sexual exploitation/exposure. Definitions, including what consent is, can be found on the University’s Title IX website.

The University will maintain your privacy and offer assistance and support without disclosing unnecessary details of the misconduct. Confidentiality, however, can be afforded by the resources within this publication listed as confidential (medical, counseling, hotline numbers, in addition to personal attorneys and clergy). In some circumstances, such as a report indicating a repeat offender, the University may have an obligation to proceed with an investigation, regardless of a complainant’s wishes, in order to ensure campus safety. You are not required to participate if you choose not to; however, this may limit the University’s ability to respond to the Incident. If you request that your name or other identifying information not be used in an investigation, the University will consider your request in light of the context of its responsibility to provide a safe and nondiscriminatory environment.

A follow up contact will be made by the Acting Title IX coordinator or a deputy Title IX coordinator as soon as possible after receiving a report, usually within two working days. **Acting Title IX Coordinator: Wendy Bowersox, 717-871-4100.**

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