

Graduate Course and Program Review Committee
February 27, 2019
Minutes

Present: Chad Baker, Jason Baker, Robyn Lily Davis, James Delle, Oliver Dreon, Leslie Gates, Adam Grumbling, Aileen Hower, Kelly Kuhns, Lucie Lehr, Richard Mehrenberg, Susanne Nimmrichter, Nicole Pfannenstiel, Beth Powers, Scott Warner, Charlton Wolfgang, Tiffany Wright, Sepi Yalda

1. Review and Approval of January Minutes:
 - a. Change 5.a.ii to “resources...master the fundamentals of academic writing.”
 - b. O. Dreon moved. C. Wolfgang 2nd. Approved as amended.

2. Updates and Announcements:
 - a. The list of graduate faculty per program is still needed from some coordinators. Send it to B. Mowrey or T. Wright. The timeframe is May to May. It should include anyone who is engaged with graduate students.
 - b. APSCUF is looking for graduate faculty input for contract negotiations.
 - c. Open House for Thursday, March 7 is cancelled. To be rescheduled for April.

3. Graduate Curriculum and Policy Proposals:
 - a. Clinical Competence Review Policy Revision –
 - i. The language needed to fit professional and ethical standards. A broader continuum than in their policies historically. Other PASSHE policies were reviewed for content.
 - ii. Addresses remedial students’ needs.
 - iii. A departmentally dismissed student will still be allowed to appeal via the Grad Office.
 - iv. Applies to all three Psychology programs.
 - v. O. Dreon moved. K. Kuhns 2nd. Approved.
 - b. ACTE 610/ACTE 642/ACTE 641/EDFN 513 DL Conversion–
 - i. These courses have not been active for some years.
 - ii. First revival step is to get them DL certified. Course specifics or options can be tweaked later. Can still be taught blended or face-to-face.
 - iii. Addresses the limited DL options problem.
 - iv. Proposal language is too prescriptive. Substitute “may” with “will”.
 - v. K. Kuhns moved. B. Powers 2nd. Approved as amended
 - c. HIST 503 DL Conversion –
 - i. A required class. Next offered in fall.
 - ii. The department is encouraged to offer different delivery methods.
 - iii. Proposal language is too prescriptive. Substitute “may” with “will”.
 - iv. A. Hower moved. J. Baker 2nd. Approved as amended
 - d. ENGL 630 DL Conversion –
 - i. Course did not fill.

- ii. This will be the first graduate level lit class online.
 - iii. Course title may need updated. Take suggestion to department. An outdated title may discourage a student from reading the narrative.
 - iv. It is not useful to specify the technology programs required as they are replaced often. An example is to replace “Power Point” with “digital”.
 - v. S. Warner moved. J. Baker 2nd. Approved as amended
4. Old Business:
- a. GRAD-CAP update -
 - i. B. Mowry, J. Delle and O. Dreon BETA tested.
 - ii. Recent test date for others was cancelled due to snow but will be rescheduled.
 - iii. Can test with real or dummy proposal - it will not be submitted officially.
 - iv. Most important is to test user interface/usability.
 - v. It looks great and will be ready for the fall term.
 - b. Writing Center support for graduate students –
 - i. Additional data is still needed from coordinators. T. Wright will resend documents since 365 did not work for some.
5. New Business:
- a. Graduation Speakers –
 - i. Recommendations needed for grad commencement guest speaker.
 - ii. Close to retirement faculty members are preferred, but could be a long-time member.
 - iii. Grad program alumni would be acceptable as well.
 - iv. Moment of Reflection (MOR) recommendations are also needed.
 - b. Dual Admission Policy –
 - i. 4+1 (dual undergrad + grad) programs are now permitted and can soon be marketed.
 - ii. A university policy needs developed, and then each department can create their own articulation in the form of curriculum proposals.
 - iii. Such programs will attract new students and help recruit existing undergrad students into grad programs.
 - iv. Committee to develop local policy language: A. Hower, R. Davis, K. Kuhns, J. Delle.
 - v. This change may adversely affect GA eligibility.
 - c. Online Courses During Cancellation –
 - i. Policy appears to cancel ALL classes if university is closed.
 - ii. Some programs conducting online classes anyway. Some state this expectation in their syllabi.
 - iii. APSCUF has not yet addressed this specifically. Please take this issue to your rep.

Meeting was adjourned at 3:25 PM by T. Wright
 Minutes respectfully submitted by L. Lehr