

**Effective: June 24, 2014**

## **Enrollment Management Policy SCHOLARSHIP DEFERMENT**

**Approved: June 24, 2014  
Revised: September 18,  
2023  
President's Cabinet**

Some academic scholarships may be deferred in certain circumstances if a scholarship recipient's enrollment at Millersville University is interrupted. Traditionally acceptable reasons for scholarship deferrals include military deployment, church or volunteer service or a severe medical condition. If approved for a scholarship deferral, the deferral can be granted for up to two consecutive semesters. Students requesting a deferral must have attended the university at least one full-time semester prior to the semester they intend to leave in order to be considered for the deferral. They also must be a student in good standing who still meets the award criteria at the time the deferral is requested. Scholarship deferrals will not be granted for attendance at another college or university. Enrollment at another college or university during the deferral period will result in an automatic forfeiture of the scholarship.

### **Process**

The student must submit a letter to the Director of Financial Aid requesting the deferral during the semester before departure. The letter must include the reason for the deferral request and the anticipated semester of return to Millersville University. The student making the request must provide documentation related to the reason for the scholarship deferral, e.g., copy of his or her military service notification, a letter on official letterhead from a church or mission group or a physician's letter. If the request for scholarship deferral is denied, the denial can be appealed to the Associate Vice President for Enrollment Management and Dean of Admissions whose decision will be final. If the student is approved for the scholarship deferral and does not return to Millersville University by the date stipulated the scholarship will be forfeited.